

**City of Horseshoe Bay
City Council Meeting Agenda
Tuesday, June 20, 2017 at 3:00 PM
City Hall, 1 Community Drive, Horseshoe Bay, Texas**

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

2. Invocation

3. Pledges to the Flags

4. Public Comment

Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council.

5. Staff Recognition

A. Thad Martin - 5 Year Service Award

B. Eric Winter - 10 Year Service Award

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

A. Approval of Regular Meeting Minutes, May 16, 2017

B. Approval for Hiring of Employee Related Within the First Degree of Affinity (Step-Son of Existing Employee)

7. Monthly Statistical Departmental Reports

Informational reports only; no action to be taken.

A. City Manager

B. Finance Department

C. Community Services

D. Development Services

E. Fire Department

F. Police Department

G. Animal Control


8. Business

Discuss, Consider and Possibly Take Action Regarding:

- A. Report from Council Member Reagan Lambert Regarding the Nominations for the Citizen of the Year Award Given by the Horseshoe Bay Business Alliance
- B. Update on the City's Request to the Texas Department of Transportation for a Continuous Left-Hand Turn Lane on FM 2147 from Ferguson Road to Highway 71
- C. Resolution No. 2017-13: Authorizing the Required Two Public Hearings on the City's Intent to Annex the Following Properties Into the City Limits and Authorizing Publication of Notices to the Public in the Beacon and Highlander Newspapers as Required by Law: 1) 15.794 Acres, Llano County - M. Putman Abstract #587 – as more fully described in deeds recorded in Volume 196, Page 1034 and Volume 196, Page 1043, both in the Official Public Records of Llano County, Texas (Green); 2) 15.296 Acres, Llano County – J. Bratton Abstract #37 – as more fully described in deed recorded in Volume 1546, Page 1230, Official Public Records of Llano County, Texas (Dillon); 3) 34.545 Acres, Llano County – N. Mendez Abstract #506 – as more fully described in deed recorded in Volume 527, Page 321, Official Public Records of Llano County, Texas (Salem)
- D. Resolution No. 2017-14: A Resolution of the City of Horseshoe Bay to Direct the City Prosecutor to File a Petition with Municipal Court for Repair, Demolition, Removal and/or Vacation of a Substandard Structure at 2104 26th Street

9. Adjourn

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Horseshoe Bay City Hall and website, www.horseshoe-bay-tx.gov, on the 16th of June, 2017 at 5:00pm PM.



Kerri Craig, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made two business days prior to this meeting by calling 830-598-9943 or emailing kcraig@horseshoe-bay-tx.gov.



CITY OF HORSESHOE BAY

JUNE 20, 2017

To: Mayor and City Council
From: Stan R. Farmer, City Manager
Re: 5 Year Service Award – Thad Martin

Thad Martin is celebrating five years of dedicated service to the citizens of Horseshoe Bay. During his tenure, Firefighter Martin has advanced his ability to serve this community. He has obtained multiple certifications in Fire and EMS including his Firefighter Intermediate, Instructor, and Advanced EMT. He recently successfully completed a Driver Operator course and will soon test for his State Certification. FF Martin brings more than five years of experience to the City with over ten years of active involvement in the Fire Service.

His level of commitment is evidenced by his involvement in his own community in Mason where he volunteers for the local fire department and works part time for their EMS service. When he is not spending time with his professional family members, Thad proudly supports his wife Ashley and their three children. They are a family that obviously values public service as Ashley has recently completed an Emergency Medical Technician course. FF Martin is an asset to the department and continues to be reliable, dutiful, and humble.

Enclosures: None



CITY OF HORSESHOE BAY

JUNE 20, 2017

To: Mayor and City Council
From: Stan R. Farmer, City Manager
Re: 10 Year Service Award – Eric Winter

The City has been very fortunate to have someone with Eric's education, experience and knowledge as our Development Services Director for the past 10 years. Eric has overseen the growth of the City, including many projects like Summit Rock, Bayside Market, Grand Bank, and Tuscan Village.

He has steered the City through a number of major issues, including establishment of the Building Contractor Registration program, the floodplain map revisions for Slick Rock Creek and Pecan Creek, and the removal and remodeling of a number of substandard buildings, including Texan Mart. He has also provided leadership regarding the 2010 Census and has been the point man for the Scenic Cities Awards.

Under his direction, the Development Services Department has also seen growth in the number of building permits, planned developments and GIS mapping activities, including the current updating of the Zoning Map and the development of the Existing Land Use Map. Eric helped establish and administrate the Planning and Zoning Commission. He has also created a talented team with his employees who provide high quality customer service to the community.

Thanks Eric, for a job well done!

Enclosures: None



CITY OF HORSESHOE BAY

JUNE 20, 2017

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Kerri Craig, City Secretary
RE: Minutes of the May 16, 2017 City Council Meeting

Enclosures: Minutes

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, May 16, 2017, beginning at 3:00 PM in the City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas.

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present.

2. **Invocation** – Garry Kesler, Music Minister at the Church of Horseshoe Bay, gave the invocation.

3. **Pledges to the Flags** - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Presentations

A. Presentation from Bill Hayes, Legend Communications, Inc., Regarding the Tuscan Village Development – Bill Hayes provided a presentation. No action taken.

5. Public Comment

Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council. – No one spoke.

6. Staff Recognition

A. Jeff Isom - 15 Year Service Award – Fire Chief Joe Morris and Assistant Fire Chief Stephanie Black presented Mr. Isom with his award and thanked him for his service.

B. Introduction of New Employee: Kevin Post, Plant Operator – Community Services Director Jeff Koska introduced Mr. Post and welcomed him to the team.

7. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

A. Approval of Regular Meeting Minutes, April 18, 2017

B. Approval of Special Meeting Minutes, April 26, 2017

C. Direction from Council Regarding Preparation of Service Plans for the Following Tracts of Land Being Considered for Annexation: A) Bobby Green & Norma Green – 15.294 Acres, Property ID No. 12371, M. Putman Abstract 587; B) Glen Salem, Trustee – 34.045 Acres, Property ID No. 10541, N. Mendez Abstract No. 506; C) Suzanne Waller Dillon – (i) 0.96 Acres, Property ID No. 13813, J. Bratton Abstract 37 and (ii) 9.04 Acres, Property ID No. 7688, J. Bratton Abstract 39

- D. Approval of Personnel Policy Revisions: Article XIII, Appendix B: Salary Tables: i. Change Salary Level for Police Captain from 65 to 69

Mayor Pro Tem Craig Haydon motioned to approve all consent items including directing staff to prepare the service plans for item C. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

8. Public Hearing Items

Discuss, Consider and Possibly Take Action Regarding:

- A. Ordinance 2017-11: An Ordinance of the City of Horseshoe Bay Amending Article 14.02 of the City's Zoning Ordinance and the Zoning Map Deleting Exhibit J Sienna Grove Planned Development in Zone 10 Sienna Grove and Adding new Exhibit J Villages of Sienna Grove in Zone 18 The Parks at Horseshoe Bay; Rezoning the Approximate 13.96 Acre Tract A From C-2 Commercial to MU-C2-RPD (Mixed Use C-2 Commercial Residential Planned Development); Amending the Zone 18 The Parks at Horseshoe Bay Zoning Map to Reflect The Villages of Sienna Grove Planned Development Concept Plan; Enacting Certain Development Standards and Land Use Regulations; Approving Variances for Building Sizes, Three (3) Story Building Height, No Separation Between Buildings as Shown on the Concept Plan, and for the rear setback; Requiring a Utilities Service Agreement as a Condition to Develop; Setting Out Administrative and Legislative Procedures; Imposing Civil And Criminal Penalties, Including Fines not to Exceed \$2,000 per Offense; Providing Approval Authority for the City Council; and Providing for Repealer, Severability and an Effective Date. (No Action will be taken on this item at this meeting) – Mayor Jordan explained that no action will be taken on this item at this meeting due to a clerical error in the notice of public hearing that was mailed to property owners by the developer, but it is scheduled to be considered at the July 18th City Council meeting. Mike Thuss stated the POA supports this project and would like to see it approved.
- B. Ordinance 2017-12: An Ordinance of the City of Horseshoe Bay Rezoning Lot No. 40 of A Replat of Lot Nos. 1 thru 72 of Westgate Subdivision From R-1 Single Family Residential to A-1 Recreational; Amending the Zoning Map for Zone 3 Horseshoe Bay West; and Providing for Repealer, Severability, Proper Notice and Meeting, and an Effective Date – Development Services Director Eric Winter provided a report. Staff recommended approval. Mayor Jordan opened the public hearing at 3:40pm. Geneva Dalton stated her support for Westgate Estates. Mayor closed the public hearing at 3:42pm. Mayor Pro Tem Craig Haydon motioned to approve Ordinance 2017-12. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed.

9. Monthly Statistical Departmental Reports

Informational reports only; no action to be taken.

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

10. Business

Discuss, Consider and Possibly Take Action Regarding:

- A. Progress Report by Owner on Construction and Issuing a Building Re-Permit for 201 Mountain Leather, *Jay Perez, Applicant* – Mr. Perez is out of the country. Development Services Director Eric Winter provided an update on this re-permit. No action taken.
- B. Ordinance 2017-13: An Ordinance of the City of Horseshoe Bay, Texas, Amending Sections 3.03.008(a), 3.03.010(a)(9) and 3.03.012 of Article 3.03 Building Permits Relating to Building Permit Approval, Building Permit Extensions, and Building Permit Applications; Providing for Repealer, Severability, Proper Notice and Meeting and Effective Date – Mayor Jordan invited Lynn Hoover to speak. Ms. Hoover made several suggestions for changes to the City's Building Regulations ordinances. Development Director Eric Winter provided a report, which is on file. Staff recommends approval. Council Member Kent Graham motioned to approve Ordinance 2017-13. Council Member Jerry Gray seconded. Council Member Jerry Gray motioned for an amendment to Council Member Graham's motion to specify that the third time a building permit extension is requested, it must be considered by City Council, and upon approval a minimum re-permit fee of \$5,000 will be assessed. Council Member Graham accepted the amendment. VOTE: 4-1 in favor, Council Member Reagan Lambert voted Nay, motion passed.
- C. Fiscal Year 2017 Second Quarter Financial Report and Investment Management Report – Finance Director Kristen Woolley provided the reports. Council Member Kent Graham motioned to approve the Second Quarter Investment Management Report. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.

Mayor Pro Tem Craig Haydon acknowledged that Monday was National Peace Officers Memorial Day and this week is National Police Week. He thanked Police Chief Wardlow for he and his department's service.

11. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 4:30pm.



CITY OF HORSESHOE BAY

JUNE 20, 2017

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Joe Morris, Fire Chief
Re: Approval by City Council for Hiring of Employee Related Within the First Degree of Affinity (Step-Son of Existing Employee)

The current Personnel Policy of the City of Horseshoe Bay place restrictions on “Employment of Related Persons” (Article I, Section 6), and a situation has arisen that requires action of the City Council in filling of a part-time Firefighter position, as the potential employee is Chase Higginbotham, step-son of full-time Police Officer Steve Boyd. The Policy reads as follow:

*No individual may be employed by the City who is related to an existing employee within first or second degree of consanguinity or the first or second degree of affinity unless failure to do so would create a hardship in personnel recruitment. In this event, **approval for hiring must be authorized by the City Council.***

I would like to hire Chase Higginbotham as a part-time firefighter, step-son of full-time Police Officer Steve Boyd. I am requesting a waiver of our current nepotism policy.

Please note the difficulty in finding qualified part-time firefighters that meet the high standards of the Horseshoe Bay Fire Department. Chase will be a much needed asset to our organization. Due to the limited exposure from Police Department Criminal Investigative Division and Fire Department Personnel, I feel there will not be any conflicts created by the approval by the City council.

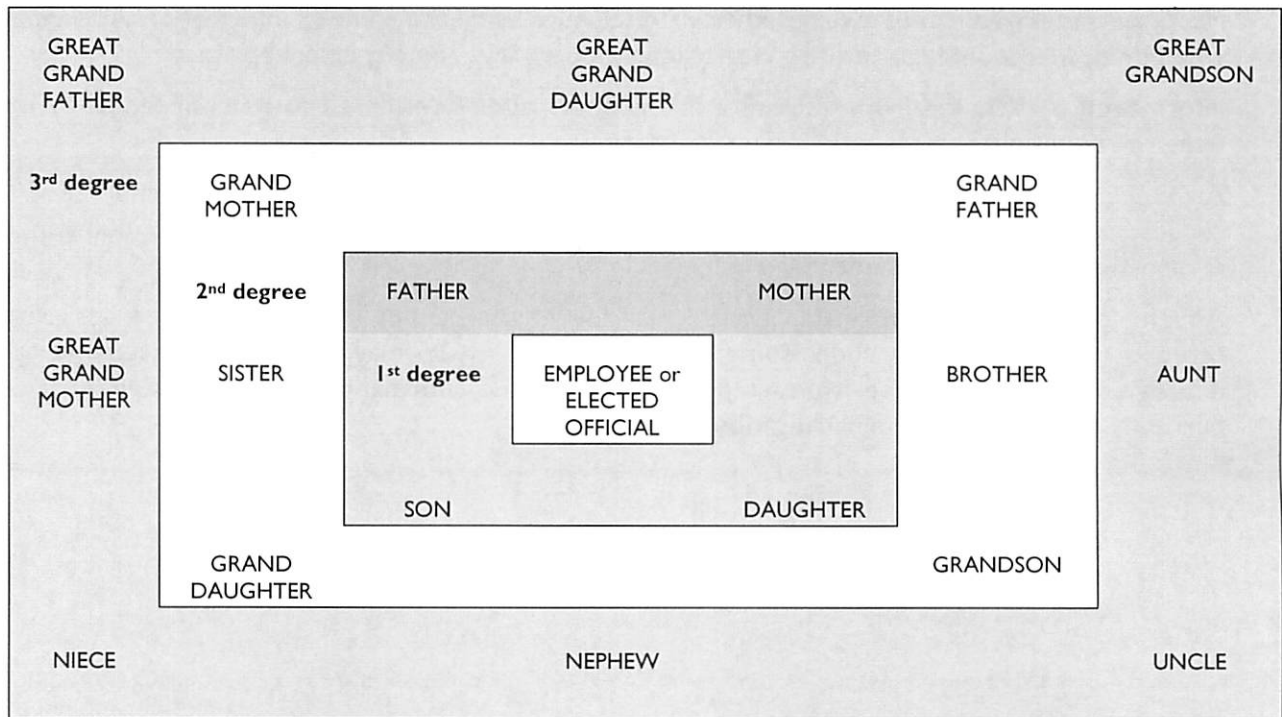
Therefore, based upon the above-described situation, the Staff is recommending that the City Council authorize the employment of Chase Higginbotham, contingent upon Mr. Higginbotham meeting all the other requirements of employment with the Fire Department (physical, drug screening, etc.) as specified by the City of Horseshoe bay.

Enclosures: ARTICLE XII, APPENDICES Appendix A Nepotism Charts

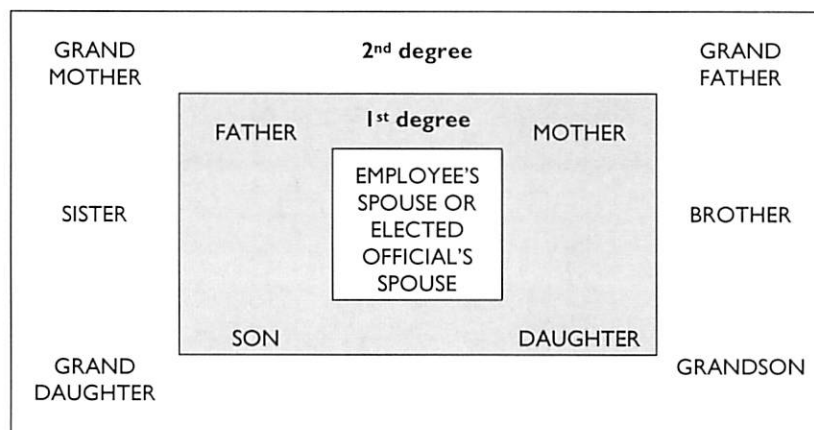
ARTICLE XIII. APPENDICES

Appendix A Nepotism Charts – Revised 05-17-2016

Three degrees of Consanguinity



Two degrees of Affinity: (In-laws)



(Validated with the TX Government Code, Section 573.023, 573.024, 573.025)

Council approval required for employment of employee spouses.



CITY OF HORSESHOE BAY

JUNE 20, 2017

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Department Heads
Re: Monthly Statistical Departmental Reports

- 1. City Manager**
- 2. Finance Department**
- 3. Community Services**
- 4. Development Services**
- 5. Fire Department**
- 6. Police Department**
- 7. Animal Control**

Enclosures: Monthly Reports



CITY OF HORSESHOE BAY

ADMINISTRATION DEPARTMENT MONTHLY FINANCIAL REPORT AS OF MAY 31, 2017

Cash Balances Report:

All account balances reflected are as MAY 31, 2017. The total of all City accounts was \$8,982,320. Interest earned on all accounts totaled \$4,543. The TexPool average interest rate for the month of MAY was .76% as compared to .34% for the month of MAY last year.

Utility Fund:

The total of the Utility Fund accounts was \$1,625,990 comprised of \$151,521 in the operating accounts at First United Bank, and \$1,474,469 in TexPool (\$24,287 in the LCMUD#1 Capital Recovery Fund, \$301,537 in the Rate Stabilization Fund, and \$1,148,645 in the Utility Fund Reserve).

General Fund:

The total of the General Fund accounts was \$6,741,481 (\$286,961 in the operating accounts at First United Bank, and \$6,454,520 in TexPool).

Capital Projects Fund:

The account balance of the Capital Projects Fund at TexPool was \$48,084.

Interest and Sinking Fund:

The account balance of the Interest and Sinking Fund at TexPool was \$286,431.

Agency Funds:

The Escondido PID account balance at First United Bank was \$3,708. The account balance of the Summit Rock PID account at TexPool was \$1,369,047.

Tax Collections:

The 2016 taxes collected as of MAY 31, 2017 total \$4,570,798 a collection rate of 98.27%, as compared to 97.89% collected at this same time last year.

A copy of the MAY 31, 2017 Cash Balances Report is attached for your review.

Operating Budget Reports:

All Budget Reports are as of MAY 31, 2017.

Utility Fund:

The budget reflects that the Utility Fund YTD revenues were \$4,308,256.86 which is 65.77% of budget and the Utility Fund YTD expenses were \$3,465,435.49 which is 61.75% of budget.

General Fund:

The General Fund YTD revenues were \$6,376,448.57 which is 90.30% of budget and the General Fund YTD expenses were \$4,245,379.97 which is 61.58% of budget.

Capital Projects Fund:

The Capital Projects Fund YTD revenues were zero and the Capital Projects Fund YTD expenses were \$78,842.17 which is 71.03% of budget.

Debt Service Fund:

The Debt Service Fund YTD revenues were \$733,545.76 which is 98.33% of budget and the Debt Service YTD Expenses were \$577,699.38 which is 77.52% of budget.

A copy of the Budget Summary for each Fund is attached for your review.



CITY OF HORSESHOE BAY



BANKING ACTIVITY AS OF MAY 31, 2017

ACCOUNT	INTEREST RATE	BANK BALANCE 04/30/2017	INTEREST	OTHER DEBITS/ CREDITS	BANK BALANCE 05/31/2017
DISBURSEMENT FUND INVESTMENTS					
<u>FIRST UNITED BANK</u>					
DISBURSEMENT ACCOUNT	0.10%	\$ 745,797	\$ 30	\$ (465,492)	\$ 280,334
UTILITY FUND INVESTMENTS					
<u>FIRST UNITED BANK</u>					
UTILITY FUND OPERATING	0.30%	\$ 89,674	\$ 27	\$ 61,820	\$ 151,521
<u>TEXPOOL</u>					
LCMUD#1 CAPITAL RECOVERY	0.76%	\$ 25,179	\$ 16	\$ (908)	\$ 24,287
RATE STABILIZATION FUND	0.76%	\$ 301,341	\$ 197	\$ (0)	\$ 301,537
UTILITY FUND RESERVE	0.76%	\$ 1,250,730	\$ 776	\$ (102,860)	\$ 1,148,645
TOTAL - TEXPOOL		\$ 1,577,249	\$ 988	\$ (103,768)	\$ 1,474,469
TOTAL UF ACCOUNTS		\$ 1,666,923	\$ 1,015	\$ (41,948)	\$ 1,625,990
GENERAL FUND INVESTMENTS					
<u>FIRST UNITED BANK</u>					
GENERAL FUND OPERATING	0.30%	\$ 10,814	\$ 46	\$ 88,854	\$ 99,714
GENERAL FUND LOT MOWING	0.10%	\$ 48,671	\$ 11	\$ 129,662	\$ 178,344
PD ACCOUNT	0.10%	\$ 8,902	\$ 1	\$ 0	\$ 8,903
TOTAL - FIRST UNITED BANK		\$ 68,387	\$ 57	\$ 218,516	\$ 286,961
<u>TEXPOOL</u>					
GENERAL FUND OPERATING	0.76%	\$ 4,016,458	\$ 1,701	\$ (170,545)	\$ 3,847,615
GENERAL FUND RESERVE	0.76%	\$ 2,605,204	\$ 1,524	\$ 177	\$ 2,606,906
TOTAL - TEXPOOL		\$ 6,621,662	\$ 3,225	\$ (170,367)	\$ 6,454,520
TOTAL GF ACCOUNTS		\$ 6,690,050	\$ 3,283	\$ 48,149	\$ 6,741,481
CAPITAL PROJECTS FUND INVESTMENTS					
<u>TEXPOOL</u>					
CAPITAL PROJECTS	0.76%	\$ 5,038	\$ 30	\$ 43,016	\$ 48,084
TOTAL - TEXPOOL		\$ 5,038	\$ 30	\$ 43,016	\$ 48,084
TOTAL CAPITAL PROJECTS		\$ 5,038	\$ 30	\$ 43,016	\$ 48,084
INTEREST & SINKING FUND					
<u>TEXPOOL</u>					
INTEREST & SINKING	0.76%	\$ 282,058	\$ 186	\$ 4,188	\$ 286,431
TOTAL CITY ACCOUNTS		\$ 9,389,865	\$ 4,543	\$ (412,088)	\$ 8,982,320
AGENCY FUND INVESTMENTS					
<u>ESCONDIDO PID</u>					
FIRST UNITED BANK	0.05%	\$ 2,375	\$ 0	\$ 1,333	\$ 3,708
<u>SUMMIT ROCK PID</u>					
TEXPOOL	0.76%	\$ 1,361,493	\$ 893	\$ 6,660	\$ 1,369,047
TOTAL AGENCY FUND ACCOUNTS		\$ 1,363,868	\$ 894	\$ 7,993	\$ 1,372,755
TAX COLLECTIONS					
2016 TAXES COLLECTED TO DATE		5/31/2017	\$ 4,570,798		98.27%
2015 TAXES COLLECTED TO DATE		5/31/2016	\$ 4,132,591		97.89%

GENERAL FUND
FUND 02

Account Type	Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	66.64% of Budget
	40000	REVENUES						
REV	1000	ADMINISTRATION	479,090.63	449,666.67	29,423.96	674,500.00	195,409.37	71.03%
REV	5000	FIRE	309,418.09	265,333.33	44,084.76	318,000.00	8,581.91	97.30%
REV	6000	EMERGENCY SERVICE	6,000.00	6,000.00	0.00	9,000.00	3,000.00	66.67%
REV	7000	TAX	4,596,441.86	4,525,638.54	70,803.32	4,948,000.00	351,558.14	92.89%
REV	8000	POLICE	15,897.40	7,833.33	8,064.07	9,250.00	(6,647.40)	171.86%
REV	9500	DEVELOPMENT SERVICES	84,047.20	72,666.67	11,380.53	109,000.00	24,952.80	77.11%
REV	9600	STREET MAINTENANCE	515,169.18	504,850.00	10,319.18	581,750.00	66,580.82	88.56%
REV	9800	MOWING & CLEARING	347,222.13	266,666.67	80,555.46	400,000.00	52,777.87	86.81%
REV	9900	OTHER INCOME	<u>23,162.08</u>	<u>8,000.00</u>	<u>15,162.08</u>	<u>12,000.00</u>	<u>(11,162.08)</u>	193.02%
Total REV			6,376,448.57	6,106,655.20	269,793.37	7,061,500.00	685,051.43	90.30%
	50000	EXPENDITURES						
EXP	1000	ADMINISTRATION	1,216,060.20	1,240,839.92	(24,779.72)	1,916,307.00	700,246.80	63.46%
EXP	5000	FIRE	1,276,220.34	1,239,166.67	37,053.67	1,860,000.00	583,779.66	68.61%
EXP	8000	POLICE	1,078,663.19	1,219,000.00	(140,336.81)	1,828,500.00	749,836.81	58.99%
EXP	9000	ANIMAL CONTROL	109,766.81	114,515.75	(4,748.94)	155,500.00	45,733.19	70.59%
EXP	9500	DEVELOPMENT SERVICES	230,595.13	267,833.33	(37,238.20)	401,750.00	171,154.87	57.40%
EXP	9600	STREET MAINTENANCE	76,457.12	146,666.67	(70,209.55)	220,000.00	143,542.88	34.75%
EXP	9800	MOWING & CLEARING	<u>257,635.00</u>	<u>341,333.33</u>	<u>(83,698.33)</u>	<u>512,000.00</u>	<u>254,365.00</u>	50.32%
Total EXP			<u>4,245,397.79</u>	<u>4,569,355.67</u>	<u>(323,957.88)</u>	<u>6,894,057.00</u>	<u>2,648,659.21</u>	61.58%
		TOTAL 02- GENERAL FUND INC/(DEC)	2,131,050.78	1,537,299.54	593,751.24			

UTILITY FUND
FUND 01

Account Type	Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	66.64% of Budget
	40000	REVENUES						
REV	1001	WATER - PRODUCTION	2,071,483.24	2,337,333.31	(265,850.07)	3,372,500.00	1,301,016.76	61.42%
REV	2001	WASTEWATER -	1,634,970.16	1,565,000.00	69,970.16	2,347,500.00	712,529.84	69.65%
REV	3001	SOLID WASTE - RECYCLING	592,275.12	550,000.00	42,275.12	825,000.00	232,724.88	71.79%
REV	4000	STANDBY	344.08	1,000.00	(655.92)	1,500.00	1,155.92	22.94%
REV	9900	OTHER INCOME	<u>9,184.26</u>	<u>2,666.67</u>	<u>6,517.59</u>	<u>4,000.00</u>	<u>(5,184.26)</u>	229.61%
Total REV			4,308,256.86	4,455,999.98	(147,743.12)	6,550,500.00	2,242,243.14	65.77%
	50000	EXPENDITURES						
EXP	1000	ADMINISTRATION	1,368,278.68	1,354,823.83	13,454.85	2,216,500.00	848,221.32	61.73%
EXP	1001	WATER - PRODUCTION	500,791.89	542,333.33	(41,541.44)	813,500.00	312,708.11	61.56%
EXP	1002	WATER - DISTRIBUTION	396,883.43	428,833.33	(31,949.90)	643,250.00	246,366.57	61.70%
EXP	2001	WASTEWATER -	209,422.61	245,000.00	(35,577.39)	367,500.00	158,077.39	56.99%
EXP	2002	WASTEWATER -	533,295.27	586,666.67	(53,371.40)	880,000.00	346,704.73	60.60%
EXP	3001	SOLID WASTE - RECYCLING	<u>456,763.61</u>	<u>461,000.00</u>	<u>(4,236.39)</u>	<u>691,500.00</u>	<u>234,736.39</u>	66.05%
Total EXP			<u>3,465,435.49</u>	<u>3,618,657.17</u>	<u>(153,221.68)</u>	<u>5,612,250.00</u>	<u>2,146,814.51</u>	61.75%
		TOTAL 01- UTILITY FUND INC/(DEC)	842,821.37	837,342.81	5,478.56			

DEBT SERVICE FUND
FUND 08

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	66.64% of Budget
40000	REVENUES						
40150	PROPERTY TAX (I&S)	732,319.78	732,319.78	0.00	745,750.00	13,430.22	98.20%
40220	INTEREST INCOME	1,225.98	166.64	1,059.34	250.00	(975.98)	490.39%
Total 9900	OTHER INCOME	<u>733,545.76</u>	<u>732,486.42</u>	<u>1,059.34</u>	<u>746,000.00</u>	<u>12,454.24</u>	100.14%
Total 40000	REVENUES	733,545.76	732,486.42	1,059.34	746,000.00	12,454.24	98.33%
50000	EXPENDITURES						
50518	2011 SERIES INTEREST	75,926.25	75,926.25	0.00	148,500.00	72,573.75	51.13%
50520	2011 SERIES PRINCIPAL	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00%
50521	2014 SERIES INTEREST	76,773.13	76,773.13	0.00	152,250.00	75,476.87	50.43%
50522	2014 SERIES PRINCIPAL	150,000.00	150,000.00	0.00	150,000.00	0.00	100.00%
50523	2016 SERIES INTEREST	0.00	0.00	0.00	19,500.00	19,500.00	0.00%
Total 9994	DEBT SERVICE	<u>577,699.38</u>	<u>597,199.00</u>	<u>(19,499.62)</u>	<u>745,250.00</u>	<u>167,550.62</u>	77.52%
Total 50000	EXPENDITURES	<u>577,699.38</u>	<u>597,199.00</u>	<u>(19,499.62)</u>	<u>745,250.00</u>	<u>167,550.62</u>	77.52%
	TOTAL 08 - DEBT SERVICE FUND INC/(DEC)	<u>155,846.38</u>	<u>135,287.42</u>	<u>(20,558.96)</u>			

CAPITAL PROJECT FUND 07

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	66.64 % of Budget
50000	EXPENDITURES						
9700	STREET IMPROVEMENTS						
50410	SALARIES & WAGES	61,630.56	57,833.33	3,797.23	86,750.00	25,119.44	71.04%
50415	EMPLOYERS FICA EXPENSE	4,905.89	4,500.00	405.89	6,750.00	1,844.11	72.68%
50420	GROUP INSURANCE	5,135.16	5,666.67	(531.51)	8,500.00	3,364.84	60.41%
50430	401 (A) MONEY PURCHASE	3,872.48	2,666.67	1,205.81	4,000.00	127.52	96.81%
50432	401 (A) MATCH	2,978.08	2,666.67	311.41	4,000.00	1,021.92	74.45%
50765	OTHER EXPENSE	0.00	333.33	(333.33)	500.00	500.00	0.00%
50810	COMMUNICATIONS	<u>320.00</u>	<u>333.33</u>	<u>(13.33)</u>	<u>500.00</u>	<u>180.00</u>	64.00%
Total 9700	STREET IMPROVEMENTS	<u>78,842.17</u>	<u>74,000.00</u>	<u>4,842.17</u>	<u>111,000.00</u>	<u>32,157.83</u>	71.03%

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	% of Budget
UTILITY FUND - 01							
14110	BUILDING & IMPROVEMENTS						
092	Electrical System Improvements	87,299.78	50,000.00	(37,299.78)	50,000.00	(37,299.78)	174.60%
	TOTAL 14110	87,299.78	50,000.00	(37,299.78)	50,000.00	(37,299.78)	174.60%
14120	WATER SYSTEM						
023	Water Meter AMI System	282,320.00	300,000.00	17,680.00	300,000.00	17,680.00	94.11%
	TOTAL 14120	282,320.00	300,000.00	17,680.00	300,000.00	17,680.00	94.11%
14130	SEWER SYSTEM						
082	FM 2147 W/SWR Line Reloc - \$130,000	36,602.32	130,000.00	93,397.68	130,000.00	93,397.68	28.16%
093	Effluent High Pressure Filter - \$65,000	64,943.00	65,000.00	57.00	65,000.00	57.00	99.91%
	TOTAL 14130	101,545.32	195,000.00	93,454.68	195,000.00	93,454.68	52.07%
14150	EQUIPMENT & MACHINERY						
089	Hot Water Pressure Washer - \$7,000	3,886.47	7,000.00	3,113.53	7,000.00	3,113.53	55.52%
090	SCBA Tankless Breather - \$8,000	0.00	8,000.00	8,000.00	8,000.00	8,000.00	0.00%
	TOTAL 14150	3,886.47	15,000.00	11,113.53	15,000.00	11,113.53	25.91%
14160	VEHICLES						
091	Dozer/Track Loader - \$75,000	75,000.00	75,000.00	0.00	75,000.00	0.00	100.00%
999	Unit 75 Service Truck - \$35,000	31,350.07	35,000.00	3,649.93	35,000.00	3,649.93	89.57%
	TOTAL 14160	106,350.07	110,000.00	3,649.93	110,000.00	3,649.93	96.68%
	Total Utility Fund - 01	581,401.64	670,000.00	88,598.36	670,000.00	88,598.36	86.78%

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	% of Budget
GENERAL FUND - 02							
5000	FIRE						
14160	VEHICLES						
999	2 Fire Engines	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.00	100.00%
	TOTAL 14160	1,000,000.00	1,000,000.00	0.00	1,000,000.00	0.00	100.00%
8000	POLICE						
14150	EQUIPMENT & MACHINERY						
999	6 Body Cameras / 12 In-Car Cameras/Accessories - \$15,700	8,377.75	15,700.00	7,322.25	15,700.00	7,322.25	53.36%
999	6 Digital Taser Weapons - \$8,100	8,121.84	8,100.00	(21.84)	8,100.00	(21.84)	100.27%
999	8Motorola Mobile Radios - \$23,900	23,617.04	23,900.00	282.96	23,900.00	282.96	98.82%
	TOTAL 14150	40,116.63	47,700.00	7,583.37	47,700.00	7,583.37	84.10%
14160	VEHICLES						
999	Replace 2 vehicles	53,878.15	53,693.00	(185.15)	53,693.00	(185.15)	100.34%
	TOTAL 14160	53,878.15	53,693.00	(185.15)	53,693.00	(185.15)	100.34%
14170	OFFICE EQUIPMENT & FURNITURE						
999	Replace 6 computers and software	7,279.98	7,300.00	20.02	7,300.00	20.02	99.73%
	TOTAL 14170	7,279.98	7,300.00	20.02	7,300.00	20.02	99.73%
	TOTAL GENERAL FUND - 02	1,101,274.76	1,108,693.00	7,418.24	1,108,693.00	7,418.24	99.33%

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	% of Budget
UTILITY FUND - 01							
50967	CAPITAL OUTLAY - CONSTRUCTION IN PROGRESS						
094	750,000 Gallon High Storage Water Tank Rehab - \$380,000	0.00	0.00	0.00	380,000.00	380,000.00	0.00%
077	West Water Plant Expansion - \$2,600,000	2,100,178.55	2,100,178.55	0.00	2,600,000.00	499,821.45	80.78%
GENERAL FUND - 02							
50955	GENERAL EQUIPMENT REPLACEMENT	0.00	14,583.33	14,583.33	25,000.00	25,000.00	0.00%

COMMUNITY SERVICES DEPARTMENT DIRECTOR'S REPORT

Water and Wastewater Flows: A comparison of gallons of Water Produced, Water Sold, Water Loss, Treated Sewer, Sewer Effluent Flows, and other details of monthly operation.

May 2017 (Apr 15 – May 9 Billing Cycle)	May-17	May-16
Water Produced for Sale:	51.64 MG	36.01 MG
Known Leaks and Accounted Uses:	5.966 MG	6.145 MG
Unknown Water Loss:	4.58 MG	0.73 MG
Water Sold To Public:	41.09 MG	29.14 MG
Maximum Daily Flow:	3.25 MG	2.55 MG
Average Daily Flow:	1.67 MG	1.16 MG
Total Water Production for Fiscal Year:	337.79 MG	321.01 MG
<i>Percentage of LCRA Contract (Maximum Allowable Quantity – 725.00 MG)*</i>	26.9%	27.4%

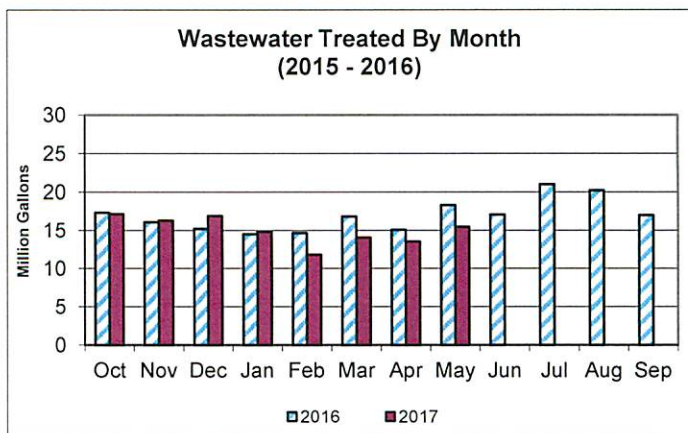
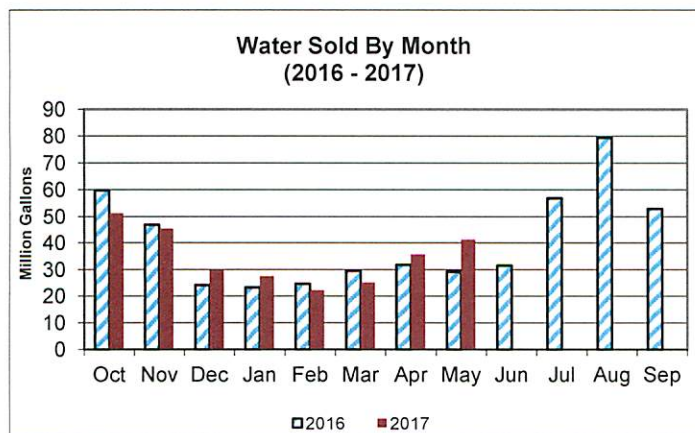
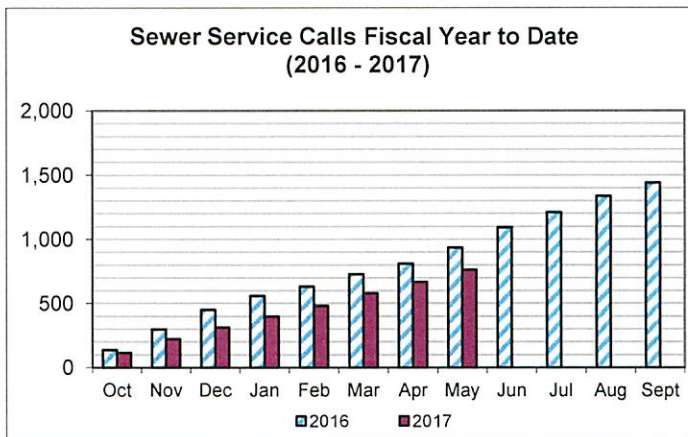
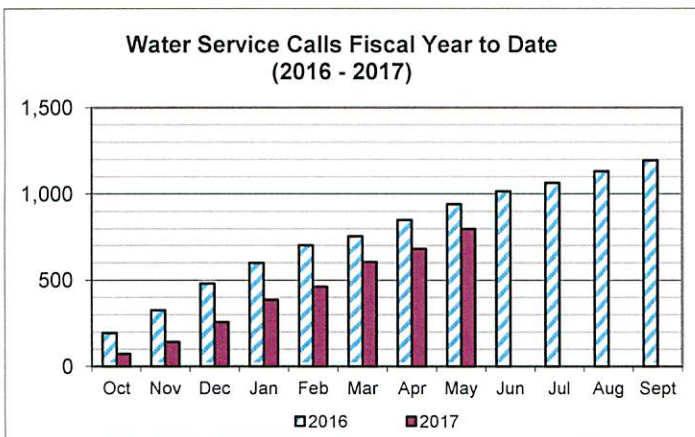
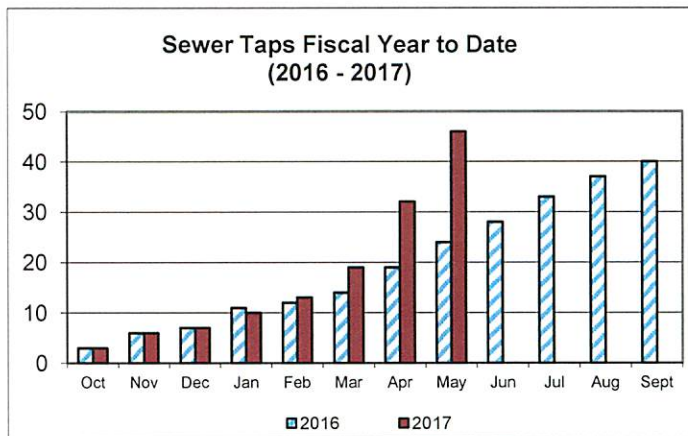
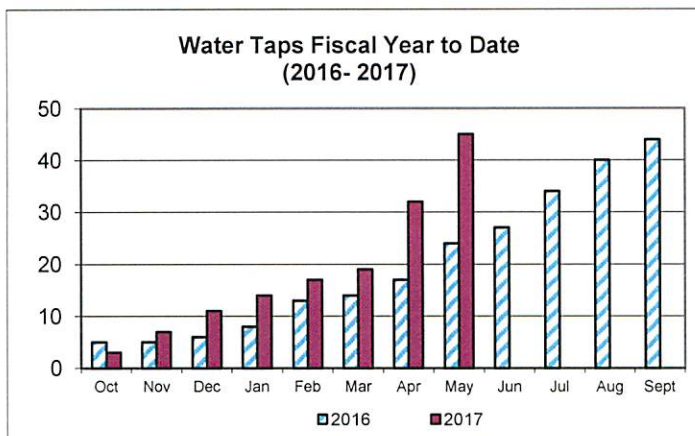
* Contract is based on calendar year, not fiscal year and excludes wholesale usage (Sandy Harbor, Oak Ridge and Deerhaven).

May 2017 Wastewater Treatment	May-17	May-16
Treated Wastewater:	15.48 MG	18.33 MG
% Water Sold:	38%	63%
Maximum Daily Flow:	0.823 MG	0.910 MG
Average Daily Flow:	0.499 MG	0.591 MG
Total Wastewater Treated for Fiscal Year:	120.03 MG	128.12 MG
Effluent Pumped to Golf Courses & Other Reuse Stites:	19.28 MG	15.98 MG
Year-to-Date Percent of Water Sold :	43%	48%

Average Wastewater Flow from Cottonwood Shores (for May 2017) was 67,000 gallons per day, which is 70% of the contract amount (96,000 gallons per day).

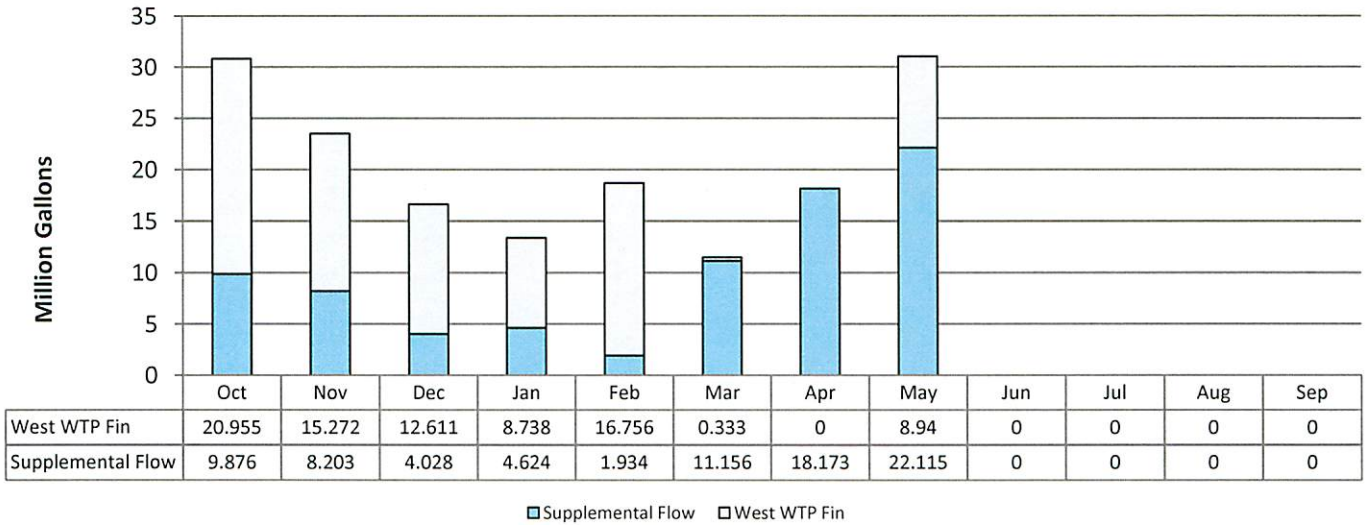
	O-16	N-16	D-16	J-17	F-17	M-17	A-17	M-17	J-17	J-17	A-17	S-17	YTD
Raw Water (MG)	66.81	57.88	39.68	40.54	40.14	27.95	41.24	52.55	0.00	0.00	0.00	0.00	366.78
Water Produced (MG)	62.87	53.32	35.17	33.42	33.24	27.53	40.60	51.64	0.00	0.00	0.00	0.00	337.79
Known Leaks And Accounted Uses (MG)	7.11	4.73	3.75	3.78	7.12	1.75	4.19	5.97	0.00	0.00	0.00	0.00	38.39
Water Loss (MG)	4.56	3.27	1.87	2.17	4.06	0.78	0.88	4.58	0.00	0.00	0.00	0.00	22.16
Water Loss %	7.2%	6.1%	5.3%	6.5%	12.2%*	2.8%	2.2%	8.9%					6.6%
Water Sold (MG)	51.20	45.32	29.55	27.47	22.06	25.01	35.54	41.09	0.00	0.00	0.00	0.00	277.24
Treated Wastewater (MG)	17.18	16.30	16.91	14.82	11.79	14.03	13.52	15.48	0.00	0.00	0.00	0.00	120.03
Treated Wastewater as % of Water Sold	34%	36%	57%	54%	53%	56%	38%	38%					43%

* February Water Loss was high due to large water leak close to Airport during month.

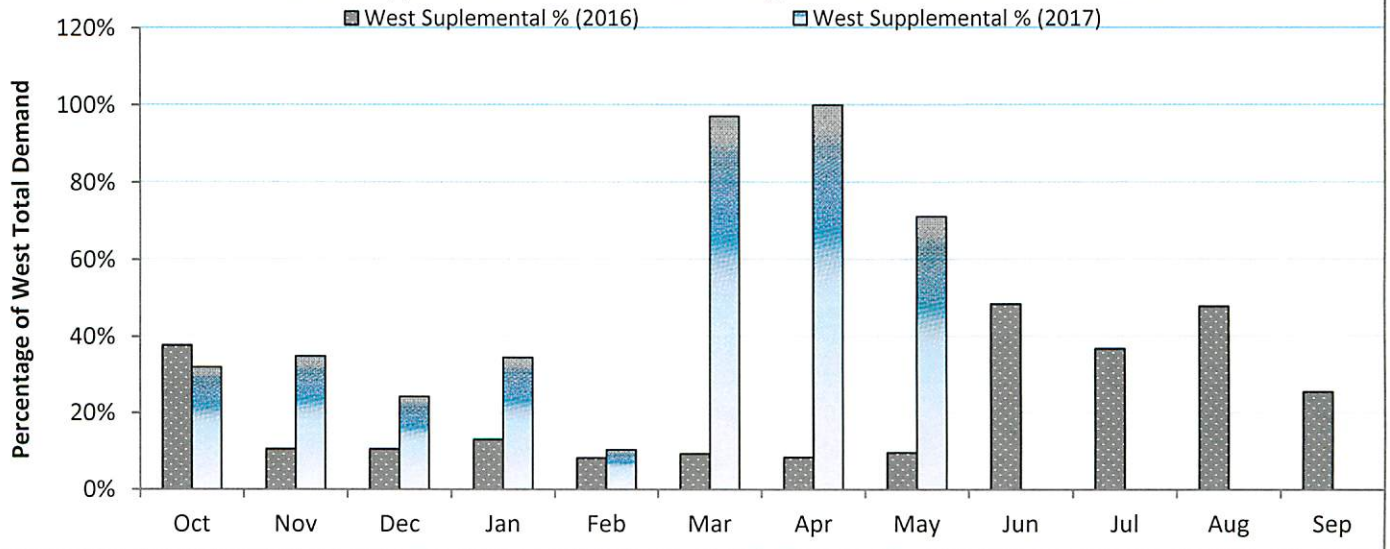


All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.

West Water Plant Production & HSB West Supplemental Flow

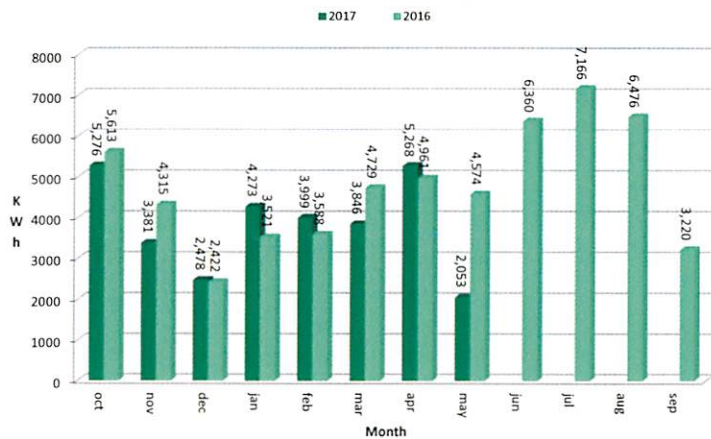


HSB West Supplemental Flow as Percentage of Total HSB West Demand

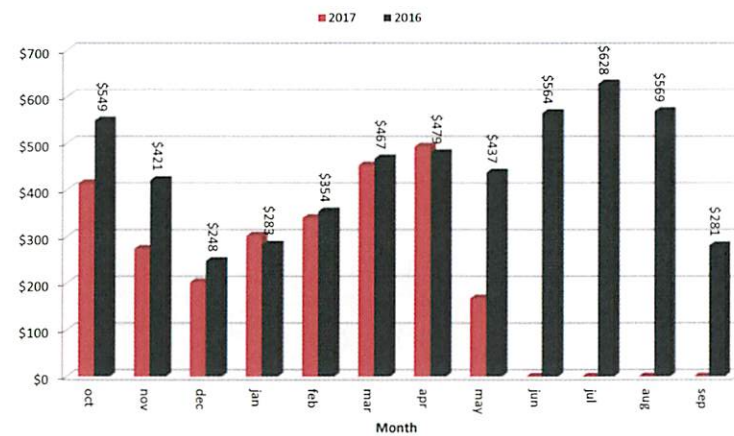


West WTP will be taken down in on occasions in November and December through March it will be off line due to construction on plant.

**Solar Energy Generated
Central Water Treatment Plant**



**Savings of Energy
Generated by Solar Power Generation**



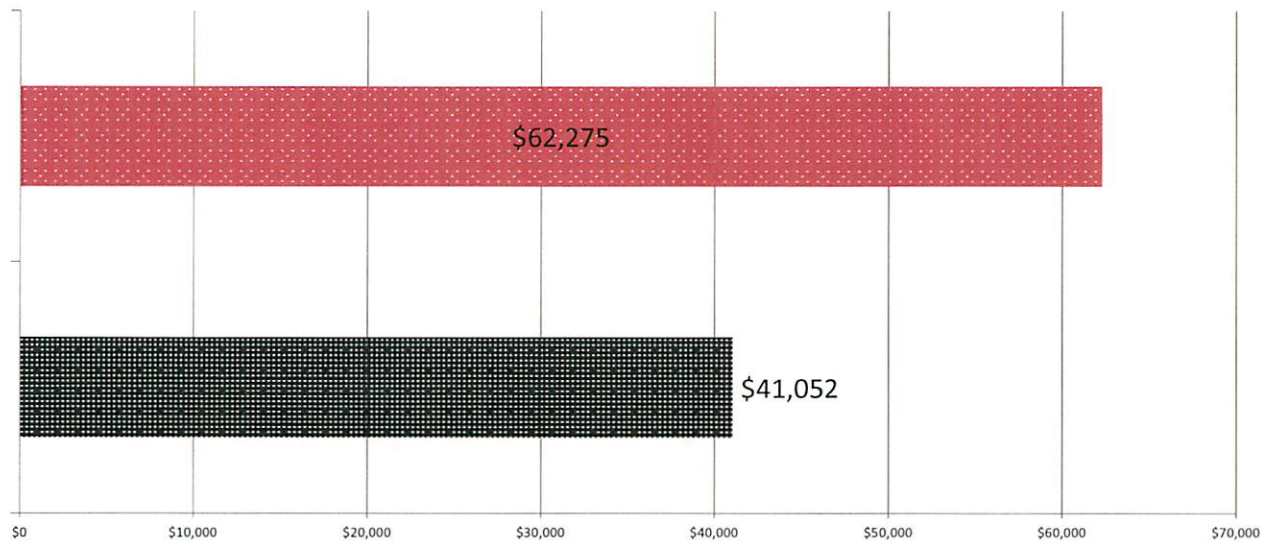
May 2017 solar data loss due to data connection issues. Resolved for June data.

Project Cost (City's Portion)

\$62,275

Accumulative Savings

\$41,052



Summary of Community Services Department Activities for May 2017

Summary of tasks below are in conjunction with routine tasks performed by staff in providing water treatment, water distribution, wastewater collection, wastewater treatment, garbage, recycling, GIS mapping, utility billing and customer services.

Management Activities

Oversight of West Water Plant construction. Clarifier internal components installation. Completion of backwash pond and piping to plant, inside electrical and controls. West Water Plant materials submittals review and oversight. Reviewed pay application # 9. Review change order #1 and #2. Discuss costs with engineer and staff. Met with HDR engineer on Summit Rock Lift Station plans to finalize pump selection and design report. Also discussed pump sizing and finalizing design and specs. Assist Engineer Tech with the development of City's water model based existing data. Coordinated efforts to set up City's model in-house. Development of new design specifications to provide HDDP pipe materials for new construction related to water and wastewater distribution system. Tuscan first project. Continue to seek out utility bill and water loss issues. Zero and high usage accounts are being screened for accuracy or meter failures. Manage irrigation audits. Prepare for Council approval an ordinance for irrigation and landscape designs for best practices and equipment to optimize water use. Writing ordinance with Bill Teeter. Attended weekly Leadership Training sessions held by City Manager. Reviewed High Performance Organization for Local Governments to develop training for staff employees. Meet with Community Services Leadership Council on input on charter of HPO for Department and integration with City. Review of data systems and prepare for redesign. Working with Engineer on Water Plant Sludge permit for Freedom Ranch. Working on completion of application for permit Working with TCEQ and Engineers of legalities. Working with new IT Administration employee on upgrading of Central Water Plant's internet system. Supporting IT Admin with legacy system and ongoing system design. Finalized CIP plans and cost estimates with Engineering consultant on Impact Fee revisions. Provided data and cost estimates for providing infrastructure to Impact areas. Met with Willis Engineering on Utility construction related to Tuscan Village in Summit Rock. Made recommendations for revised project plans to include HTPE pipe. Performed a presentation of Water related topics for the Kiwanis civic organization to be presented in May. Also developing a 2 hour course for Texas Tech University course. Completed TCEQ mandated Consumer Confidence (CCR) Report data for retail customers. Finalized for June delivery to be placed on City's website. Mailed notices. Researched City's treatment systems meet with Long Term Enhanced Coagulation Rule revision requirements. Ensuring existing systems are compliant. Completed Texas Water Development Board Water Loss Audit report for calendar year 2016. Attended an Engineering meeting for The Village on Park's Senna Creek Assisted Living project to discuss alternative sewer system path to facility. Met multiple times with Community Services Supervisory Staff on development of FY2018 Operational and Capital Improvement budgets. Work with Financial; Director on submission of FY 2018 Operations and Capital Improvement budgets. Met with city Manager on Major CIP projects for 5 year plan. Met with City of Marble Falls Utility Director to discuss HSB's experience with installing insert-valves to tie into existing mains for new HEB construction project. Open House for Citizens in relation to City's Public Employee Appreciation Week. Provided tours and discussion for 5 visitors at the Central WTP.

Operational Projects

Meter replacement program - 256 meter replacements and 99 new water and wastewater taps since beginning (October) of Fiscal Year. System chlorine flushing and customer assistance for water quality issues - tracking chlorine and ammonia levels in distribution system. Repaired 2 water mainline leaks and 0 sewer leaks. There was one water leaks in May that produced significant water loss due to leak. Implemented AMI Software and continue with replacing existing AMR heads with new AMI heads. Selection of sites for radio tower for collector and repeaters in process. Continued oversight of Utility Billing and Master Meter AMI software integration. Coordinated meeting and discussion on integration issues. Implementing customer software. Met with Engineer to finalize TCEQ Wastewater Land Application Permit. Comment period begun at end of April. TCEQ working on revised permit. Waiting on draft permit.

Helped HSB POA set up permanent irrigation system to replace their system removed by developer project on HSB North Blvd and Horseshoe Creek.
Met with Mayor Orr from Cottonwood Shores on a letter of confirmation City will negotiate expanded sewer capacity and an emergency water connection.
Set up meeting with Utility Contractors to perform water and sewer taps due to extreme high demand for new housing starts for FY 2017.

Large Capital Projects

Continued work with Engineer on construction for West Treatment Plant expansion. Reviewing submittals and construction pay applications. Attend construction meetings.
Coordinating rehabilitation project on the 750,000 gallon High Storage Water Tank. Met with Engineer to inspect tank rafters and roof structure. Discuss replacement of same.
Finalized service options for areas proposed to be included with CCN & Impact Fee permitted area. Completed information for Impact Fee revision.
Oversight of installation of new fine screen for replacement of failing unit on wastewater water effluent system.
Finalize routine and major CIP project budgets for FY2018. Reviewed projects with City Manager and Financial Director prior to submission.

Training Activities

Plant Operations Staff attended an all day training on turbidity equipment performance verification and testing. Part of mandate from TCEQ.
Shelby Elliott, Utility Billing Clerk II, tested for her TCEQ wastewater certification in May.
Terry DiSanto completed a TEEX Valve and Hydrant Maintenance course.
Supervisors attended a 360 Evaluation meeting to discuss evaluation review and plan for improving skills and employee interactions.

DEVELOPMENT SERVICES MAY 2017 ACTIVITY REPORT

Meetings with the following:

1. Sam Tarbet regarding rock wall along FM 2147, deck without a permit on Broken Hills and parking spaces on Westgate amenity center plans.
2. Lynette Morrison regarding the 5/2/17 P&Z packet.
3. Senior Staff meeting about open houses for Employee Appreciation Week.
4. Tommy Eaton regarding serious allegations of possible fraud regarding Tommy Eaton acting like a general contractor without a Contractor Registration.

Other Meetings I attended:

1. Planning & Zoning Commission.
2. Monthly Safety Meeting.
3. 2 Senior Staff/Leadership Team meetings.
4. 360 meeting #2 for staff unable to attend meeting #1.
5. City Council.

Other Activity:

1. Attended ICS 300 3-day Incident Management System Course in Marble Falls.
2. Prepared draft Development Services FY 2018 budget.
3. Attended Employee Appreciation Week party at the Stonehouse.
4. Took a 6-day vacation!
5. Attended ICS 400 2-day Emergency Operations Center Course at Quail Point.

Code Enforcement Officer Activities from 10/01/16 (Fiscal Year) To Date Summary:

- Red Tags Issued: 58
- Citations and Court Summons Issued: 4
- Certified Letters Sent: 37
- Total Vehicles Removed: 23
- Regular Letters Sent/Posted: 81
- Phone calls and letters for Yard Lights/Addresses: 203
- Development Services Director Minor Plats approved: 1



CITY OF HORSESHOE BAY



DEVELOPMENT SERVICES

May 2017 ACTIVITY REPORT

Page 2

Building Permits					
Completed Application Received	ATS Review Completed	Date Issued To Customer	Type	Address	Owner
4/17/2017	4/27/2017	5/1/2017	Interior Remodel	612 Port #1	Chris Rockwood
4/11/2017	4/19/2017	5/1/2017	Residential	124 Ensenada	Sam Boyd
4/12/2017	4/27/2017	5/2/2017	Pedestrian Bridge	200 Hi Circle North	Horseshoe Bay Resort
7/22/2016	7/29/2016	5/4/2017	Residential	1504 Hi Fault Drive	Dorel Singeorzan
4/24/2017	5/5/2017	5/5/2017	Interior Remodel	612 Port #4	Ross & Patricia Bucholz
4/19/2017	4/27/2017	5/5/2017	Residential	950 Overlook Parkway	Kathy Shull
4/10/2017	5/3/2017	5/8/2017	Interior Remodel	1118 Paiute	Randall Vinson
4/28/2017	5/5/2017	5/8/2017	Solar System	1510 Dakota	Albert Saurman
4/27/2017	5/5/2017	5/8/2017	Pool/Fence	2207 Fault Line Dr.	Rob Lovelady
4/21/2017	5/2/2017	5/8/2017	Residential	217 Florentine	Ricky Burton
4/28/2017	5/8/2017	5/9/2017	Window & Flashing	144 Applehead Island Dr.	David & Celesta Hicks
5/4/2017	5/10/2017	5/19/2017	Deck	1301 #6 The Cape	Mike & Vilea Borland
5/3/2017	5/10/2017	5/11/2017	Patio Bar	309 Hideaway	Joh & Barbara Finely
5/3/2017	5/12/2017	5/15/2017	Deck	634 Broken Hills Dr.	Debbie Mauldin
2/15/2017	4/27/2017	5/16/2017	Fixed Canopy Permanent Tent	200 Hi Circle North	Horseshoe Bay Resort
5/10/2017	5/16/2017	5/17/2017	Pool	401 Matern Court	Tim Baumann
5/10/2017	5/16/2017	5/17/2017	Pool	311 Horseshoe Bay N. Blvd., Unit D	Clifford Grubbs Construction
5/10/2017	5/12/2017	5/18/2017	Propane Tank	116 Wennmohs Place	Chris Wiliford
2/28/2017	5/18/2017	5/19/2017	Jet Center Hangar Office Remodel	1449 Airpark	Horseshoe Bay Resort
4/11/2017	5/15/2017	5/23/2017	Spa Remodel	801 Horseshoe Bay Blvd.	Horseshoe Bay Resort
5/17/2017	5/24/2017	5/25/2017	Remodel	1700 Fault Line Dr.	Joe Halloum
5/16/2017	5/24/2017	5/25/2017	Neighborhood Gate	1014 Red Sails	Tom Yantis
4/17/2017	5/16/2017	5/25/2017	Commercial Electrical, Tent	200 Hi Circle North	Horseshoe Bay Resort
5/4/2017	5/10/2017	5/31/2017	Pool	111 Estrella	Shannon Owen

Residential Permits	FY 14	FY 15	FY 16	FY 17
October	3	9*	2*	8
November	5	3	2	3
December	6	6*	11	4
January	1	3	5	5
February	2	2	7	5
March	1	2	1	13
April	2*	2	3	7
May	2	7	10*	4
June	11	6	10*	
July	4*	5	4	
August	3	4	3	
September	7	5*	6	
Yearly Total	47	54	64	49

*Indicates one Single-family permit in the ETJ

Department Activity Report	May
Residential Plan Reviews submitted to ATS	2
Residential Permits Issued	4
Plan Reviews	23
ATS Inspections	89
Garage Sale Permits Issued	2
Variances	0
Mobile Homes	0
Plat/Replat (Incl. Minor Plats)	1
Planned Development	1
Amendments	3
Requests for information	815

MONTHLY RESIDENTIAL PERMIT TRACKING
5/31/2017

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
85	217 Florentine	1	Applehead Island	5/8/2017	None Requested	18	11/8/2018
10	106 Blue Yonder	2	Applehead	3/3/2016	3/27/2017	3	9/3/2017
11	106 Diamond Hill	2	Applehead	4/4/2016	5/19/2017	4	10/4/2017
54	3317 Bay West Boulevard	2	Applehead	1/19/2017	4/4/2017	13.5	7/19/2018
62	106 Gemstone	2	Applehead	3/14/2017	4/28/2017	15	9/14/2018
70	101 Fox Fur	2	Applehead	3/27/2017	4/25/2017	16	9/27/2018
1	201 Mountain Leather-Note 1	3	Horseshoe Bay West	11/7/2016-Repermit	12/6/2016	0	3/26/2017
3	112 Jade-Note 3	3	Horseshoe Bay West	12/3/2015	4/3/2017	0	6/3/2017
4	1113 Mountain Leather-Note 4	3	Horseshoe Bay West	02/27/2017-Repermit	2/21/2017	0	6/5/2017
5	101 Lachite-Repermit-Note 5	3	Horseshoe Bay West	3/21/2017-Repermit	5/16/2016	0.5	6/21/2017
6	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	1/4/2017	2	8/8/2017
8	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	1/5/2017	2.5	8/19/2017
12-19	100-112&116-204 Tuscan Dr.-Note 7	3	Horseshoe Bay West	5/10/2016	3/22/2017	5	11/10/2017
22	103 Still Water	3	Horseshoe Bay West	6/1/2016	12/19/2016	6	12/1/2017
28	101 Lost Buck	3	Horseshoe Bay West	7/28/2016	5/26/2017	8	1/28/2018
32	401 Cat Canyon	3	Horseshoe Bay West	9/7/2016	4/4/2017	9	3/7/2018
33	303 Fieldspar	3	Horseshoe Bay West	9/16/2016	4/24/2017	9.5	3/16/2018
35	339 Sun Ray	3	Horseshoe Bay West	9/21/2016	5/12/2017	9.5	3/21/2018
37	1004 Sun Ray	3	Horseshoe Bay West	10/3/2016	4/4/2017	10	4/3/2018
44	401 Matern Court	3	Horseshoe Bay West	11/17/2016	5/10/2017	11.5	5/17/2018
45	315 Apache Tears	3	Horseshoe Bay West	11/29/2016	4/11/2017	12	5/29/2018
46	800 Sky Lane	3	Horseshoe Bay West	12/7/2016	4/19/2017	12	6/7/2018
48-49	139 & 127 Uplift	3	Horseshoe Bay West	12/19/2016	None Requested	12.5	6/19/2018
50-51	166 & 168 Uplift	3	Horseshoe Bay West	12/19/2016	4/6/2017	12.5	6/19/2018
52	2823 Faultline Drive	3	Horseshoe Bay West	1/6/2017	None Requested	13	7/6/2018
55	2519 Diagonal Dr.	3	Horseshoe Bay West	1/20/2017	4/13/2017	13.5	7/20/2018
59	1106 Fault Line Dr.	3	Horseshoe Bay West	2/6/2017	5/30/2017	14	8/6/2018
60	400 Broken Hills	3	Horseshoe Bay West	2/9/2017	5/30/2017	14	8/9/2018

64	300 Lakawana	3	Horseshoe Bay West	3/17/2017	5/9/2017	15.5	9/17/2018
65	100 Cactus Corner	3	Horseshoe Bay West	3/20/2017	5/4/2017	16	9/20/2018
66	304 Emerald Way	3	Horseshoe Bay West	3/20/2017	5/2/2017	16	9/20/2018
67	204 Cat Canyon	3	Horseshoe Bay West	3/20/2017	5/18/2017	16	9/20/2018
71	2005 Fault Line Dr.	3	Horseshoe Bay West	3/29/2017	5/16/2017	16	9/29/2018
72	100 Western Spur	3	Horseshoe Bay West	3/31/2017	4/21/2017	16	9/30/2018
75	319 Hideaway	3	Horseshoe Bay West	4/18/2017	None Requested	17	10/18/2018
77	1104 Mountain Leather	3	Horseshoe Bay West	4/21/2017	5/18/2017	17	10/21/2017
78	403 Shale	3	Horseshoe Bay West	4/21/2017	5/25/2017	17	10/21/2017
81	503 Apache Tears	3	Horseshoe Bay West	4/28/2017	5/22/2017	17	10/28/2018
82	124 Ensenada Lane	3	Horseshoe Bay West	5/1/2017	None Requested	18	11/1/2018
83	1504 Hi Fault Dr.	3	Horseshoe Bay West	5/4/2017	None Requested	18	11/4/2018
86-93	Tuscan Dr.	3	Horseshoe Bay West	NYI			
95	2601 Deep Canyon	3	Horseshoe Bay West	NYI			
25	402 Lighthouse Dr.	4A	Horseshoe Bay	6/29/2016	2/28/2017	7	12/29/2017
29	311 Short Circuit	4A	Horseshoe Bay	8/1/2016	5/8/2017	8	2/1/2018
30	309 Short Circuit	4A	Horseshoe Bay	8/1/2016	5/8/2017	8	2/1/2018
36	311 Sombrero	4A	Horseshoe Bay	9/30/2016	4/14/2017	10	3/30/2018
40	1323 Hi Circle North	4A	Horseshoe Bay	10/24/2016	4/3/2017	10.5	4/24/2018
41	1310 Hi Circle South	4A	Horseshoe Bay	10/24/2016	5/26/2017	10.5	4/24/2018
47	101 Colt	4A	Horseshoe Bay	12/12/2016	3/10/2017	12	6/12/2018
56	1405 Hi Circle South	4A	Horseshoe Bay	1/23/2017	3/24/2017	13.5	7/23/2018
61	311 Horseshoe Bay N Blvd Unit/Villa D	4A	Horseshoe Bay Proper	2/16/2017	3/9/2017	14.5	8/16/2018
74	108 Sure Fire	4A	Horseshoe Bay Proper	3/31/2017	5/17/2017	16	9/30/2018
76	306 Fire Dance	4A	Horseshoe Bay	4/19/2017	None Requested	17	10/19/2018
80	504 Free Rein	4A	Horseshoe Bay Proper	4/26/2017	5/30/2017	17	10/26/2018
9	2401 Saddle Gun-Repermit-Note 6	4B	Horseshoe Bay South	4/12/2017-Ct. Order	2/11/2014	3	9/1/2017
94	1603 White Tail	4B	Horseshoe Bay South	NYI			
96	TBD Buntline Special	4B	Horseshoe Bay South	NYI			
24	108 Gillespie Court	6	Pecan Creek	6/28/2016	4/12/2017	7	12/28/2017
31	100 Gillespie Ct.	6	Pecan Creek	9/1/2016	5/2/2017	9	3/1/2018
63	102 Gillespie Court	6	Pecan Creek	3/14/2017	4/18/2017	15	9/14/2018
68	103 Bowers Circle	6	Pecan Creek	3/22/2017	5/22/2017	16	9/22/2018
27	112 Las Puertas	9	Escondido	7/15/2016	6/1/2017	7.5	1/15/2018

34	283 La Serena Loop	9	Escondido	9/19/2016	5/25/2017	9.5	3/19/2018
39	169 Encantada	9	Escondido	10/19/2016	5/17/2017	10.5	4/19/2018
43	133 La Serena Loop	9	Escondido	10/28/2016	5/24/2017	11	4/28/2018
53	112 Las Puertas	9	Escondido	1/19/2017	6/1/2017	13.5	7/19/2018
57	174 Encantada	9	Escondido	2/2/2017	None Requested	14	8/2/2018
58	172 Encantada	9	Escondido	2/2/2017	None Requested	14	8/2/2018
23	132 Rock N Robyn	11	The Trails	6/21/2016	12/20/2016	6.5	12/21/2017
42	101 Kathy Cove	11	The Trails	10/27/2016	4/12/2017	11	4/27/2018
69	820 The Trails Parkway	11	The Trails	3/23/2017	5/19/2017	16	9/23/2018
84	950 Overlook Parkway	11	The Trails	5/5/2017	None Requested	18	11/5/2018
2	312 Nattie Woods-Repermit-Note 2	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	4/31/2017
7	101 Grove Ct	12	Summit Rock	2/9/2016	9/2/2016	2	8/9/2017
26	221 Grove Ct	12	Summit Rock	7/1/2016	4/18/2017	7	1/1/2018
73	118 Feathergrass	12	Summit Rock	3/31/2017	5/30/2017	16	9/30/2018
79	120 Nightshade	12	Summit Rock	4/25/2017	None Requested	17	10/25/2018
20	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	4/19/2017	5.5	11/18/2017
21	115 Wilderness Drive East	ETJ	ETJ	6/1/2016	3/17/2017	6	12/1/2017
38	414 Twisted Oak	ETJ	ETJ	10/12/2016	5/5/2017	10	4/12/2018

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor

NOTES

- 1 Owner requested Repermit from City Council on 5/16/17 but did not provide contractor or timing information. Council approved administrative Repermit process. Stop Work Order in effect until contractor information and Repermit fee are provided.
- 2 Westway Builders has stopped work because of non-payment by the owner.
- 3 If house is not completed by expiration date, contractor will need to apply for a 60 day Repermit for \$1,000.00.
- 4 2nd Repermit will be required - for 60 days to expire on 8/5/17.
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- 6 Owner is in contempt of Court for failure to secure premises with a fence. He is subject to fines and prison time.
- 7 First 8 of 16 units- last Phase of The Enclave - Two 4 Unit Permits remain unpaid

MONTHLY RESIDENTIAL PERMIT TRACKING
5/31/2017

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
1	201 Mountain Leather-Note 1	3	Horseshoe Bay West	11/7/2016-Repermit	12/6/2016	0	3/26/2017
2	312 Nattie Woods-Repermit-Note 2	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	4/31/2017
3	112 Jade-Note 3	3	Horseshoe Bay West	12/3/2015	4/3/2017	0	6/3/2017
4	1113 Mountain Leather-Note 4	3	Horseshoe Bay West	02/27/2017-Repermit	2/21/2017	0	6/5/2017
5	101 Lachite-Repermit-Note 5	3	Horseshoe Bay West	3/21/2017-Repermit	5/16/2016	0.5	6/21/2017
6	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	1/4/2017	2	8/8/2017
7	101 Grove Ct	12	Summit Rock	2/9/2016	9/2/2016	2	8/9/2017
8	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	1/5/2017	2.5	8/19/2017
9	2401 Saddle Gun-Repermit-Note 6	4B	Horseshoe Bay South	4/12/2017-Ct. Order	2/11/2014	3	9/1/2017
10	106 Blue Yonder	2	Applehead	3/3/2016	3/27/2017	3	9/3/2017
11	106 Diamond Hill	2	Applehead	4/4/2016	5/19/2017	4	10/4/2017
12-19	100-112&116-204 Tuscan Dr.-Note 7	3	Horseshoe Bay West	5/10/2016	3/22/2017	5	11/10/2017
20	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	4/19/2017	5.5	11/18/2017
21	115 Wilderness Drive East	ETJ	ETJ	6/1/2016	3/17/2017	6	12/1/2017
22	103 Still Water	3	Horseshoe Bay West	6/1/2016	12/19/2016	6	12/1/2017
23	132 Rock N Robyn	11	The Trails	6/21/2016	12/20/2016	6.5	12/21/2017
24	108 Gillespie Court	6	Pecan Creek	6/28/2016	4/12/2017	7	12/28/2017
25	402 Lighthouse Dr.	4A	Horseshoe Bay	6/29/2016	2/28/2017	7	12/29/2017
26	221 Grove Ct	12	Summit Rock	7/1/2016	4/18/2017	7	1/1/2018
27	112 Las Puertas	9	Escondido	7/15/2016	6/1/2017	7.5	1/15/2018
28	101 Lost Buck	3	Horseshoe Bay West	7/28/2016	5/26/2017	8	1/28/2018
29	311 Short Circuit	4A	Horseshoe Bay	8/1/2016	5/8/2017	8	2/1/2018
30	309 Short Circuit	4A	Horseshoe Bay	8/1/2016	5/8/2017	8	2/1/2018
31	100 Gillespie Ct.	6	Pecan Creek	9/1/2016	5/2/2017	9	3/1/2018
32	401 Cat Canyon	3	Horseshoe Bay West	9/7/2016	4/4/2017	9	3/7/2018
33	303 Fieldspar	3	Horseshoe Bay West	9/16/2016	4/24/2017	9.5	3/16/2018
34	283 La Serena Loop	9	Escondido	9/19/2016	5/25/2017	9.5	3/19/2018
35	339 Sun Ray	3	Horseshoe Bay West	9/21/2016	5/12/2017	9.5	3/21/2018

36	311 Sombrero	4A	Horseshoe Bay	9/30/2016	4/14/2017	10	3/30/2018
37	1004 Sun Ray	3	Horseshoe Bay West	10/3/2016	4/4/2017	10	4/3/2018
38	414 Twisted Oak	ETJ	ETJ	10/12/2016	5/5/2017	10	4/12/2018
39	169 Encantada	9	Escondido	10/19/2016	5/17/2017	10.5	4/19/2018
40	1323 Hi Circle North	4A	Horseshoe Bay	10/24/2016	4/3/2017	10.5	4/24/2018
41	1310 Hi Circle South	4A	Horseshoe Bay	10/24/2016	5/26/2017	10.5	4/24/2018
42	101 Kathy Cove	11	The Trails	10/27/2016	4/12/2017	11	4/27/2018
43	133 La Serena Loop	9	Escondido	10/28/2016	5/24/2017	11	4/28/2018
44	401 Matern Court	3	Horseshoe Bay West	11/17/2016	5/10/2017	11.5	5/17/2018
45	315 Apache Tears	3	Horseshoe Bay West	11/29/2016	4/11/2017	12	5/29/2018
46	800 Sky Lane	3	Horseshoe Bay West	12/7/2016	4/19/2017	12	6/7/2018
47	101 Colt	4A	Horseshoe Bay	12/12/2016	3/10/2017	12	6/12/2018
48-49	139 & 127 Uplift	3	Horseshoe Bay West	12/19/2016	None Requested	12.5	6/19/2018
50-51	166 & 168 Uplift	3	Horseshoe Bay West	12/19/2016	4/6/2017	12.5	6/19/2018
52	2823 Faultline Drive	3	Horseshoe Bay West	1/6/2017	None Requested	13	7/6/2018
53	112 Las Puertas	9	Escondido	1/19/2017	6/1/2017	13.5	7/19/2018
54	3317 Bay West Boulevard	2	Applehead	1/19/2017	4/4/2017	13.5	7/19/2018
55	2519 Diagonal Dr.	3	Horseshoe Bay West	1/20/2017	4/13/2017	13.5	7/20/2018
56	1405 Hi Circle South	4A	Horseshoe Bay	1/23/2017	3/24/2017	13.5	7/23/2018
57	174 Encantada	9	Escondido	2/2/2017	None Requested	14	8/2/2018
58	172 Encantada	9	Escondido	2/2/2017	None Requested	14	8/2/2018
59	1106 Fault Line Dr.	3	Horseshoe Bay West	2/6/2017	5/30/2017	14	8/6/2018
60	400 Broken Hills	3	Horseshoe Bay West	2/9/2017	5/30/2017	14	8/9/2018
61	311 Horseshoe Bay N Blvd Unit/Villa D	4A	Horseshoe Bay Proper	2/16/2017	3/9/2017	14.5	8/16/2018
62	106 Gemstone	2	Applehead	3/14/2017	4/28/2017	15	9/14/2018
63	102 Gillespie Court	6	Pecan Creek	3/14/2017	4/18/2017	15	9/14/2018
64	300 Lakawana	3	Horseshoe Bay West	3/17/2017	5/9/2017	15.5	9/17/2018
65	100 Cactus Corner	3	Horseshoe Bay West	3/20/2017	5/4/2017	16	9/20/2018
66	304 Emerald Way	3	Horseshoe Bay West	3/20/2017	5/2/2017	16	9/20/2018
67	204 Cat Canyon	3	Horseshoe Bay West	3/20/2017	5/18/2017	16	9/20/2018
68	103 Bowers Circle	6	Pecan Creek	3/22/2017	5/22/2017	16	9/22/2018
69	820 The Trails Parkway	11	The Trails	3/23/2017	5/19/2017	16	9/23/2018
70	101 Fox Fur	2	Applehead	3/27/2017	4/25/2017	16	9/27/2018
71	2005 Fault Line Dr.	3	Horseshoe Bay West	3/29/2017	5/16/2017	16	9/29/2018

72	100 Western Spur	3	Horseshoe Bay West	3/31/2017	4/21/2017	16	9/30/2018
73	118 Feathergrass	12	Summit Rock	3/31/2017	5/30/2017	16	9/30/2018
74	108 Sure Fire	4A	Horseshoe Bay Proper	3/31/2017	5/17/2017	16	9/30/2018
75	319 Hideaway	3	Horseshoe Bay West	4/18/2017	None Requested	17	10/18/2018
76	306 Fire Dance	4A	Horseshoe Bay	4/19/2017	None Requested	17	10/19/2018
77	1104 Mountain Leather	3	Horseshoe Bay West	4/21/2017	5/18/2017	17	10/21/2017
78	403 Shale	3	Horseshoe Bay West	4/21/2017	5/25/2017	17	10/21/2017
79	120 Nightshade	12	Summit Rock	4/25/2017	None Requested	17	10/25/2018
80	504 Free Rein	4A	Horseshoe Bay Proper	4/26/2017	5/30/2017	17	10/26/2018
81	503 Apache Tears	3	Horseshoe Bay West	4/28/2017	5/22/2017	17	10/28/2018
82	124 Ensenada Lane	3	Horseshoe Bay West	5/1/2017	None Requested	18	11/1/2018
83	1504 Hi Fault Dr.	3	Horseshoe Bay West	5/4/2017	None Requested	18	11/4/2018
84	950 Overlook Parkway	11	The Trails	5/5/2017	None Requested	18	11/5/2018
85	217 Florentine	1	Applehead Island	5/8/2017	None Requested	18	11/8/2018
86-93	Tuscan Dr.	3	Horseshoe Bay West	NYI			
94	1603 White Tail	4B	Horseshoe Bay South	NYI			
95	2601 Deep Canyon	3	Horseshoe Bay West	NYI			
96	TBD Buntline Special	4B	Horseshoe Bay South	NYI			

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CITY OF HORSESHOE BAY



FIRE DEPARTMENT MAY 2017 and FY ACTIVITY REPORT

Training – Assistant Chief Black completed her 3rd year in the National Fire Academy's Executive Fire Officer Program and also attended a UAS Pilot FAA course on drone operations. Completed Department wide training on operation of the new apparatus.

Hosted a Texas Department of Emergency Management ICS 300 and ICS 400 course

All supervisors participated in the 360 review process

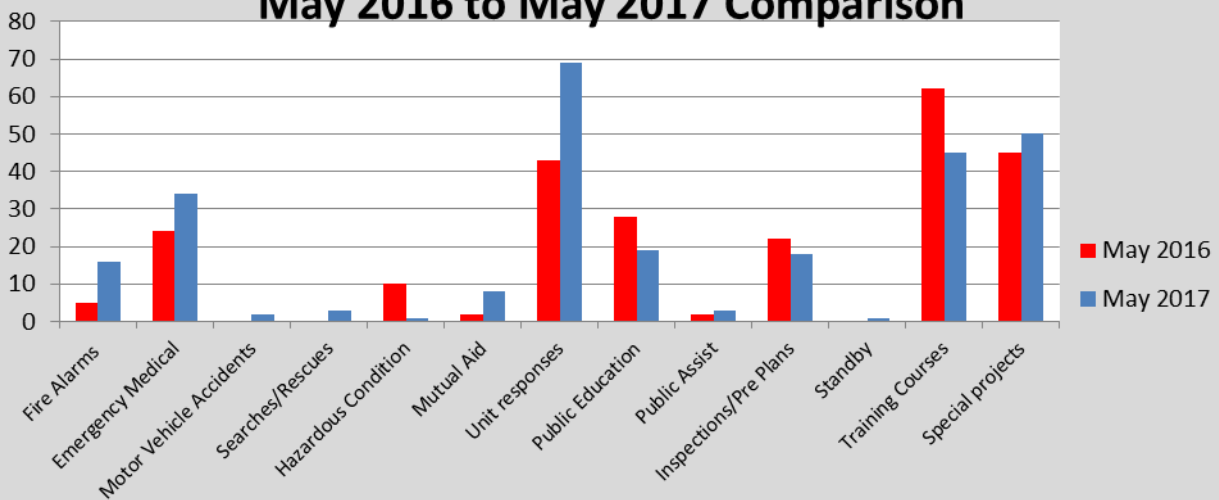
Notable Incidents – Structure fire on Free Rein

Update on Trucks – Placed in service and celebrated with a community push-in ceremony

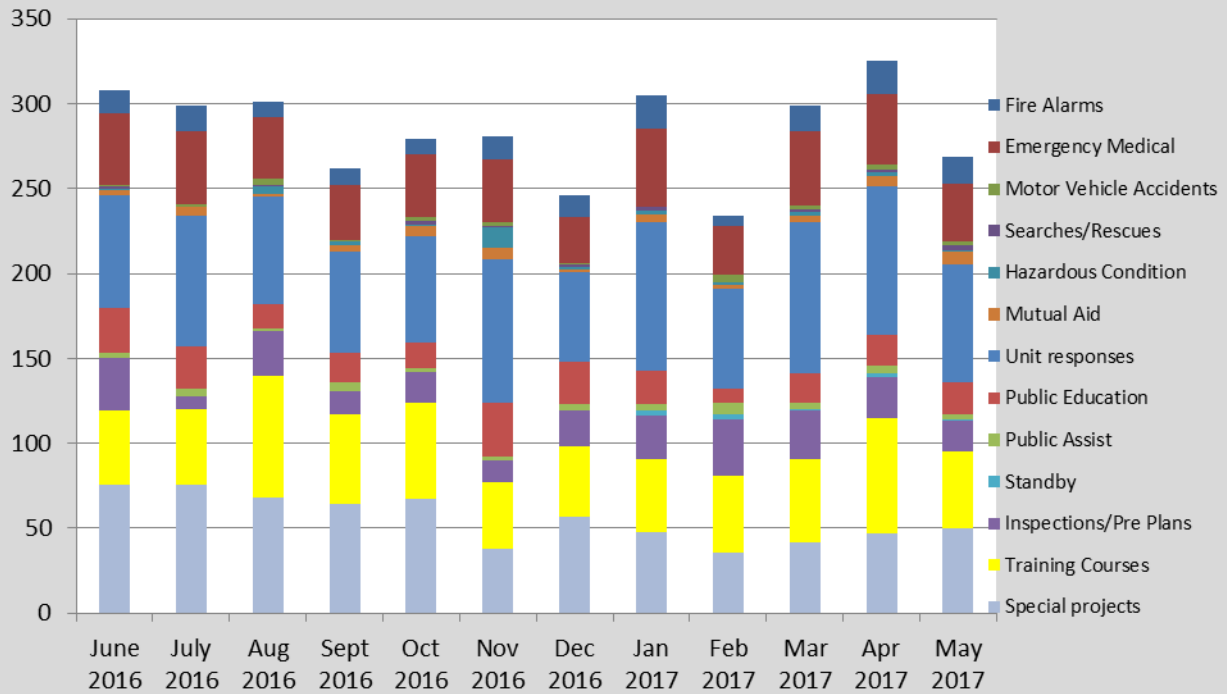
OPERATIONS	May 2017	May 2016	FYTD 2017	FYTD 2016
Fire Alarms (all types-buildings, vehicles, etc.)	16	5	112	83
Emergency Medical	34	24	296	217
Motor Vehicle Accident	2	0	16	5
Searches and/or Rescue	3	0	12	7
Hazardous Condition	1	10	25	9
Mutual Aid	8	2	39	21
Number of unit responses	69	43	591	393
Public Education/Relations	19	28	154	144
Public Service or Assistance	3	2	31	19
Inspections/Preplans	18	22	180	181
Standby Public Safety	1	0	10	3
Training programs	45	62	387	538
Spec. projects (i.e. spec. meetings & other work details)	50	45	385	438
Totals	269	243	2238	2058

Monthly Response Time: 6.95minutes

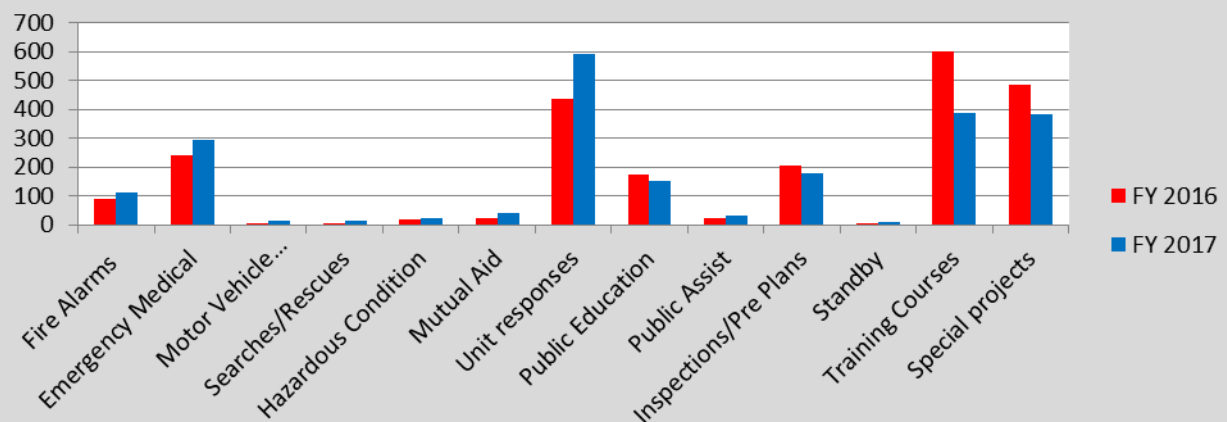
May 2016 to May 2017 Comparison



Rolling 12 Month Comparison



FY 2016 & FY 2017 Comparison





CITY OF HORSESHOE BAY



POLICE DEPARTMENT MAY 2017 AND FY 2017 ACTIVITY REPORT

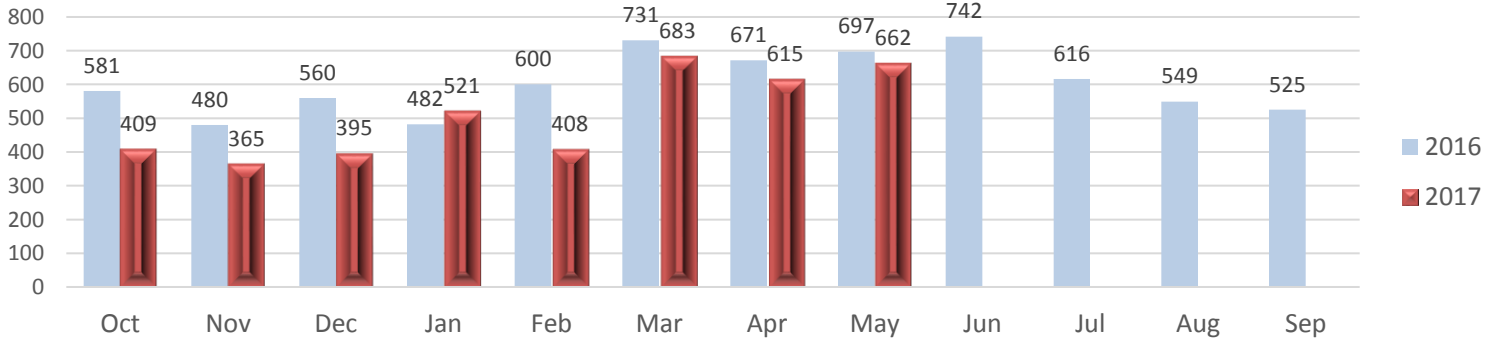
During the month of May 2017 there were thirty-six (36) new cases reported to our department. The May cases consisted of seven (7) felony cases, seventeen (17) misdemeanor cases, twelve (12) non-criminal cases, three (3) traffic accidents, and twelve (12) arrests. The department cleared twenty-six (26) new and old Horseshoe Bay cases in the month of May. Twenty-one (21) residents requested home security watches during May. Also local businesses, amenities, and construction sites continued to be checked thoroughly on a daily basis. Overall, the department responded to six hundred sixty-two (662) calls for service, including sixteen (16) alarms for the month of May.

During the month of May, 2017, twenty three (23) new cases were assigned to CID for follow up investigation. Thirteen (13) of those were a misdemeanor grade. There were six (6) felony level cases, and four (4) investigations were non-criminal in nature. Those included investigations such as Found/Lost Property, Traffic Accidents, and Death Investigations. CID conducted six (6) other investigations, which consisted of civil matters and background investigations. A total of two hundred and thirty one (231) persons were interviewed by investigators. These interviews resulted in thirty four (34) witness/victim statements, and three (3) confession. CID cleared thirteen (13) active cases during the month. CID personnel conducted six (6) searches, and collected twenty five (25) items of evidence. CID assisted the Patrol Division in covering three (3) Patrol Shift, and had twenty (20) training hours this month. CID personnel recovered property valued at \$1,450 during this month.

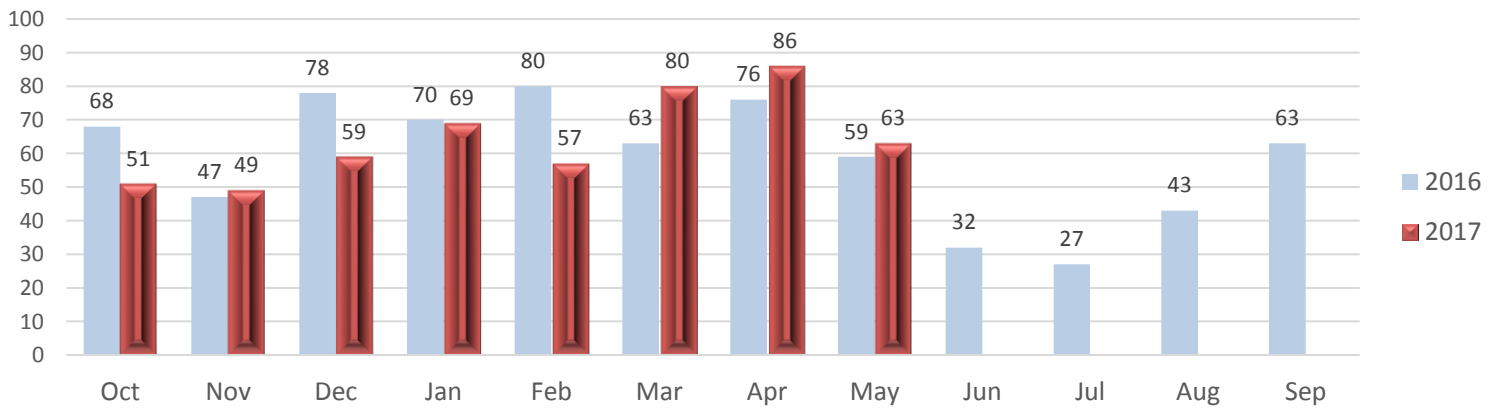
OPERATIONS	MAY 2017	MAY 2016	FYTD 2017	FYTD 2016
Dispatch For Service	662	697	4058	4802
Verbal Warnings	63	59	514	541
Warnings	114	147	853	1143
Citations	21	55	224	365
Arrest	12	16	85	116
Code Enforcement	106	76	575	580
Traffic Accidents	3	1	24	29
Home Security Watches	21	30	142	164
Alarms	16	23	15	177
Felony Cases	7	3	39	28
Misdemeanor Cases	17	20	114	171
Non-Criminal Cases	12	8	71	61
Total Reports (New)	36	31	224	260
Cases Cleared (Old & New)	26	29	196	192

Response Time 6.33

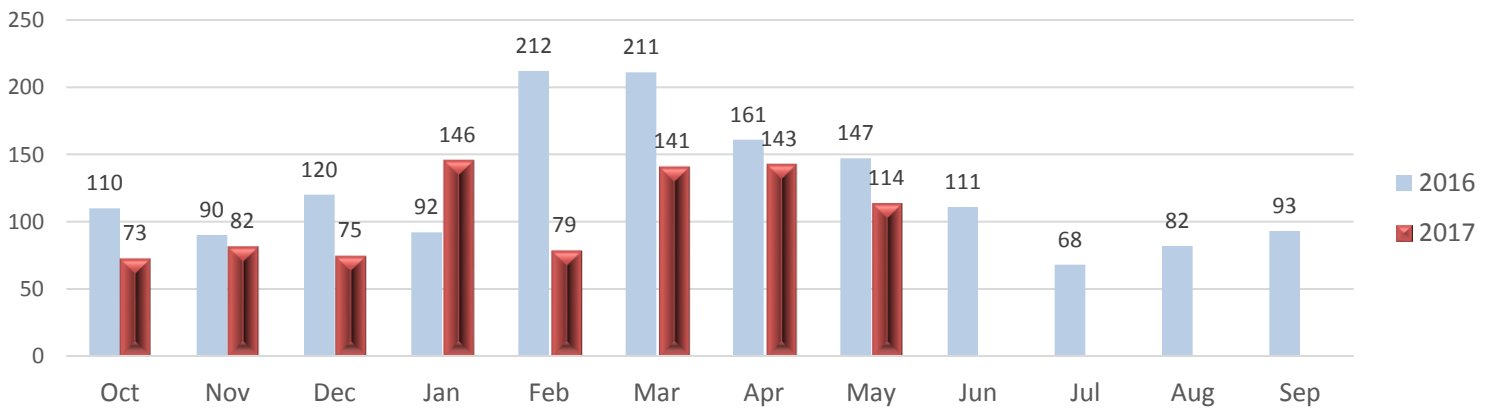
Horseshoe Bay Police Department Dispatch Calls for Service FYTD (2016 - 2017)



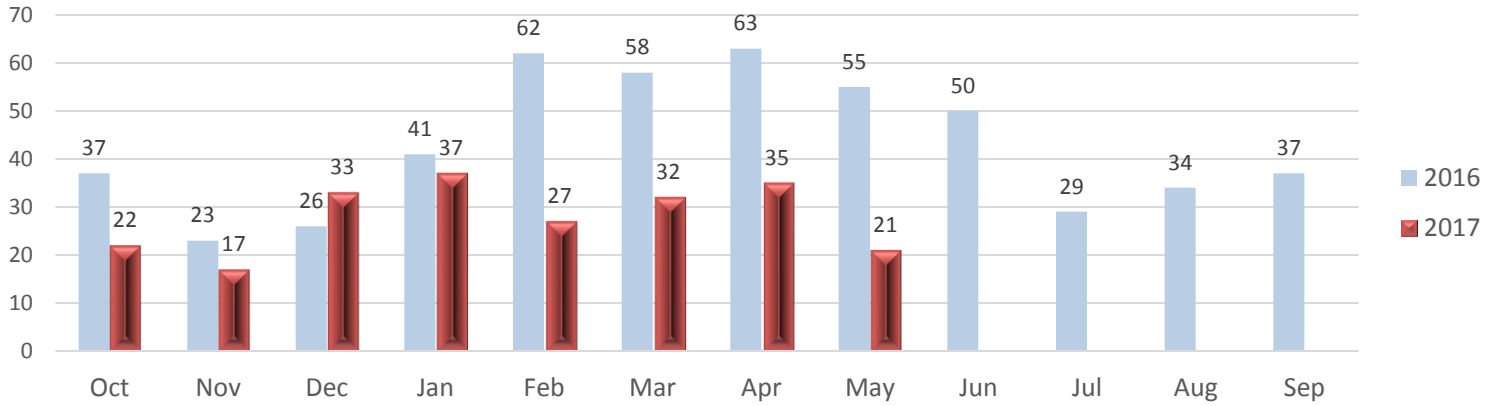
Horseshoe Bay Police Department Verbal Warnings FYTD (2016 - 2017)



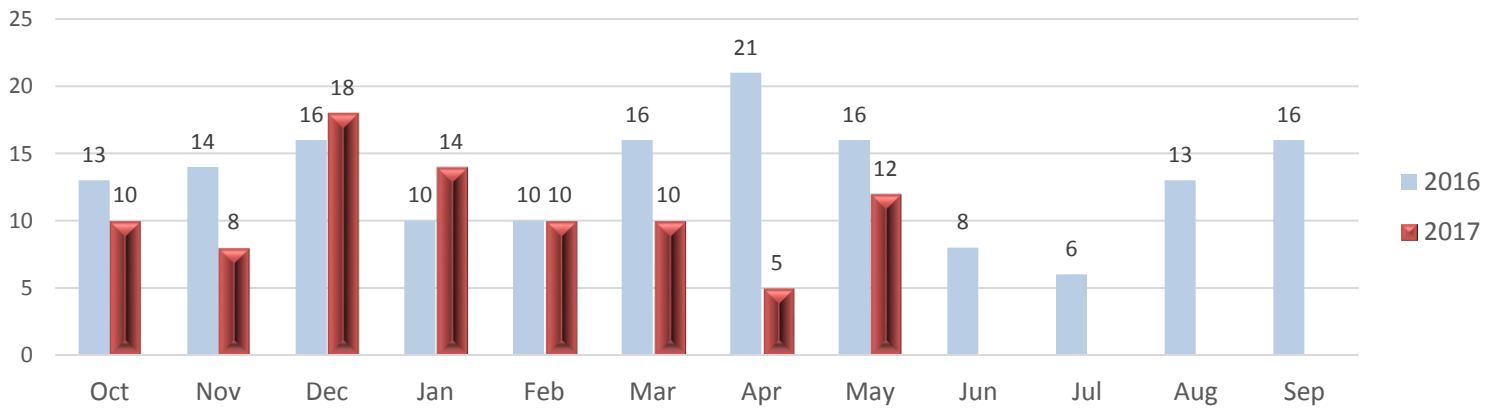
Horseshoe Bay Police Department Warnings FYTD (2016 - 2017)



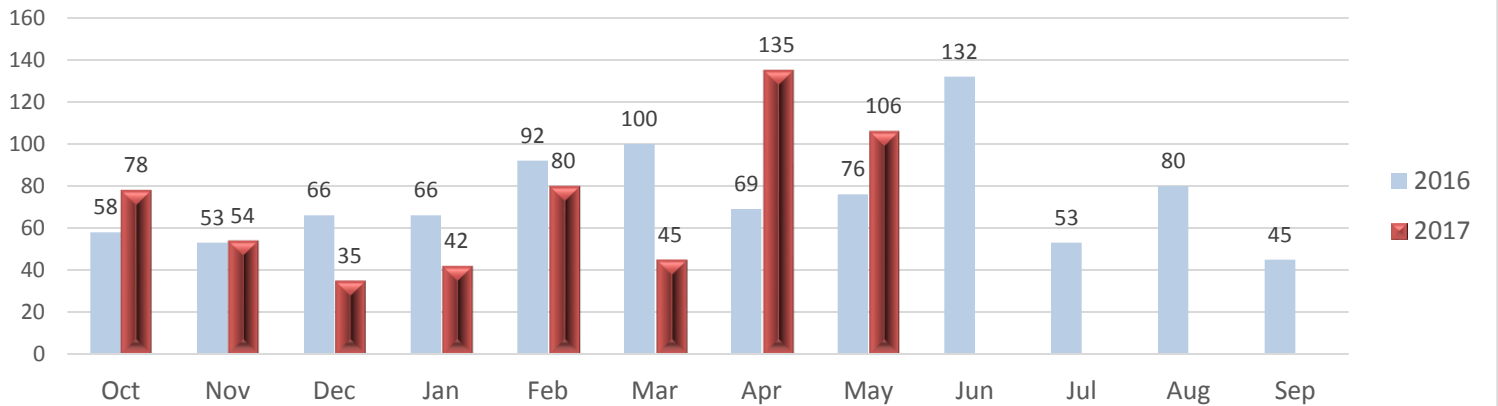
**Horseshoe Bay Police Department
Citations FYTD
(2016 - 2017)**



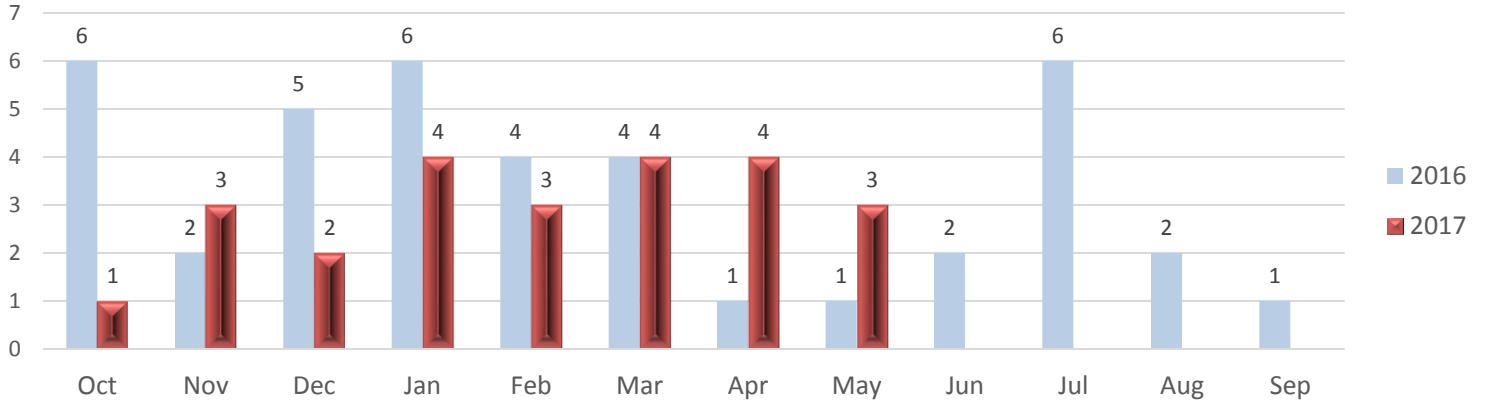
**Horseshoe Bay Police Department
Arrest FYTD
(2016 - 2017)**



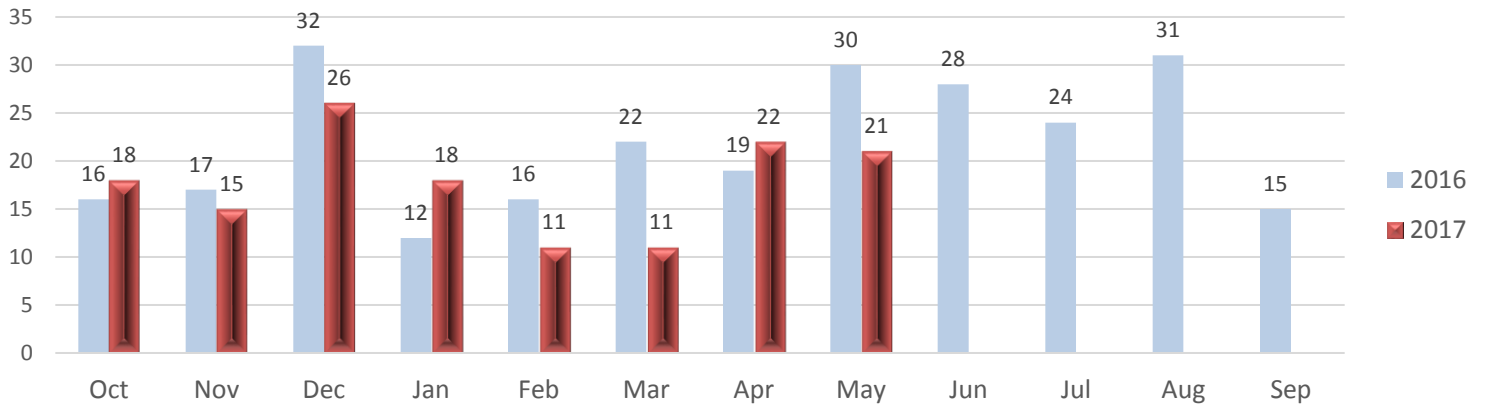
**Horseshoe Bay Police Department
Code Enforcement FYTD
(2016-2017)**



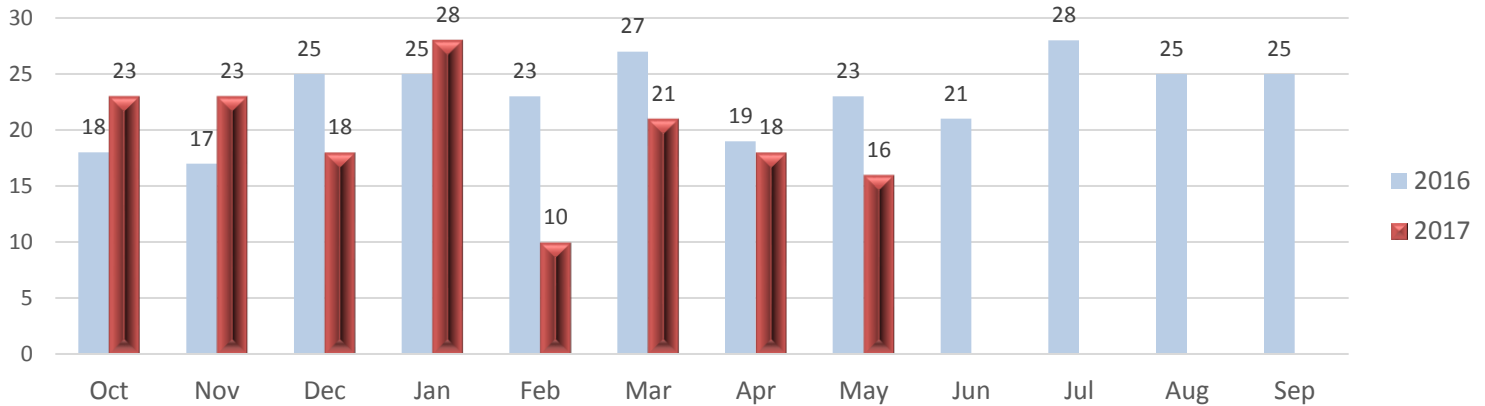
**Horseshoe Bay Police Department
Traffic Accidents FYTD
(2016 - 2017)**



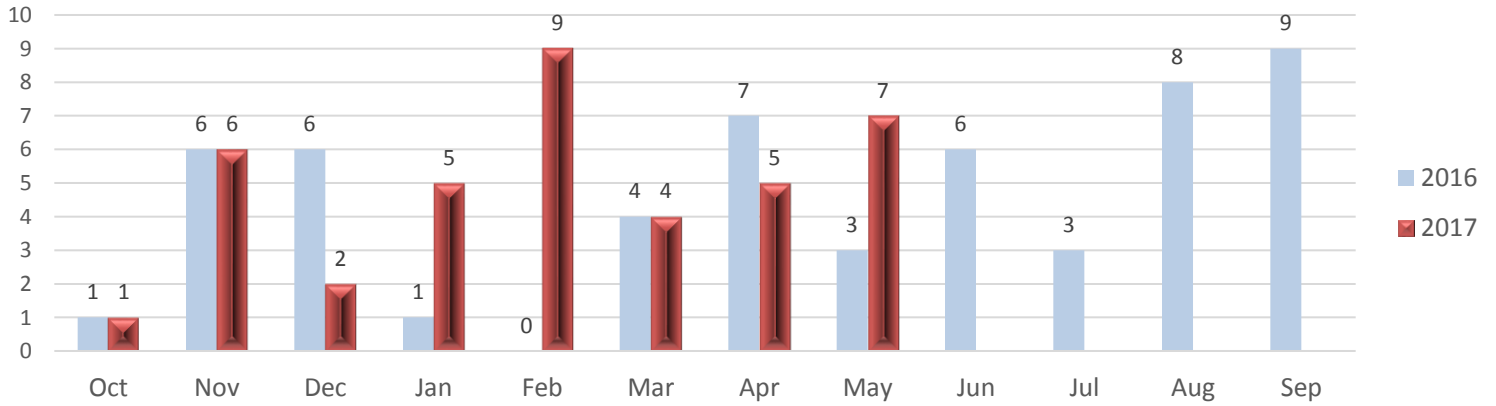
**Horseshoe Bay Police Department
Home Security Watches FYTD
(2016 - 2017)**



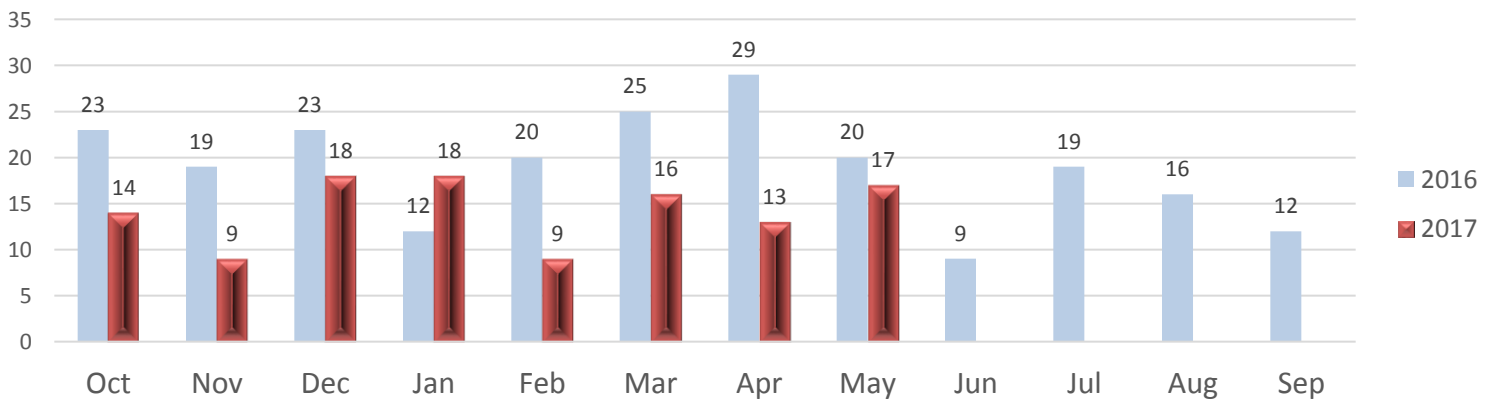
**Horseshoe Bay Police Department
Alarms FYTD
(2016 - 2017)**



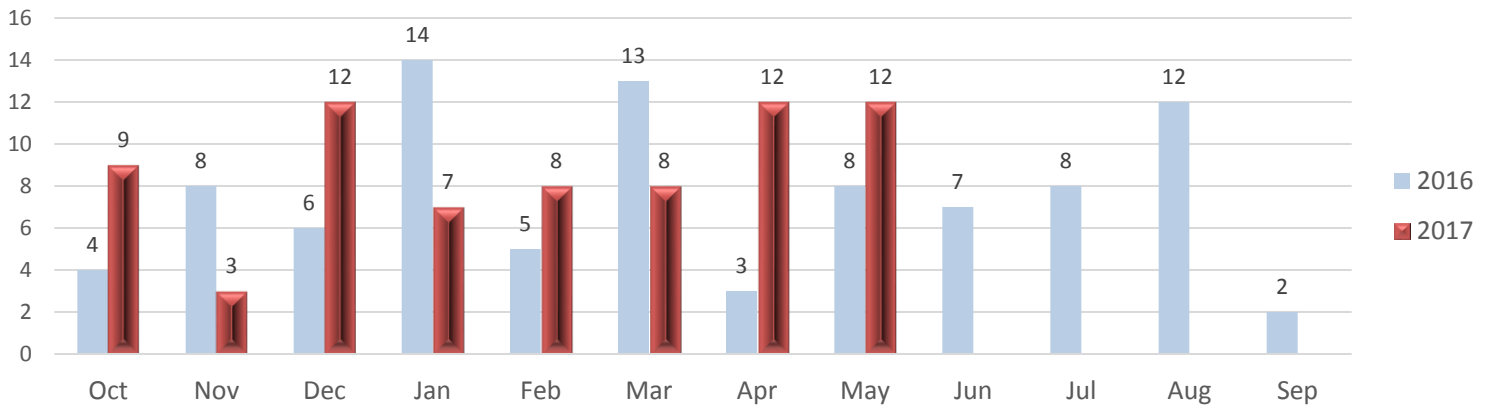
**Horseshoe Bay Police Department
Felony Cases FYTD
(2016 - 2017)**



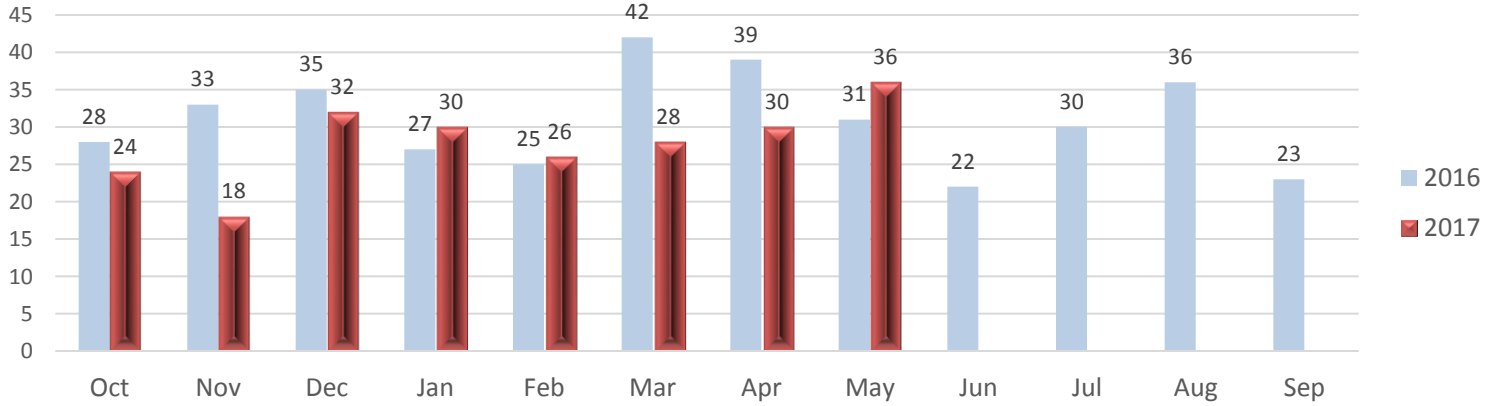
**Horseshoe Bay Police Department
Misdemeanor Cases FYTD
(2016 - 2017)**



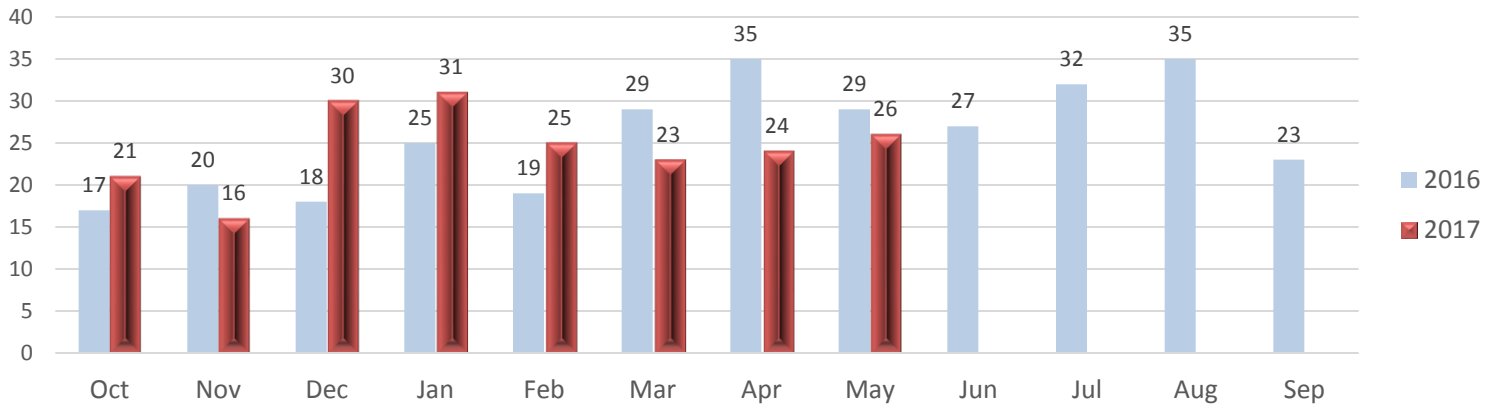
**Horseshoe Bay Police Department
Non-Criminal Cases FYTD
(2016 - 2017)**



**Horseshoe Bay Police Department
Total New Reports FYTD
(2016 - 2017)**



**Horseshoe Bay Police Department
Old & New Cases Cleared FYTD
(2016 - 2017)**





CITY OF HORSESHOE BAY



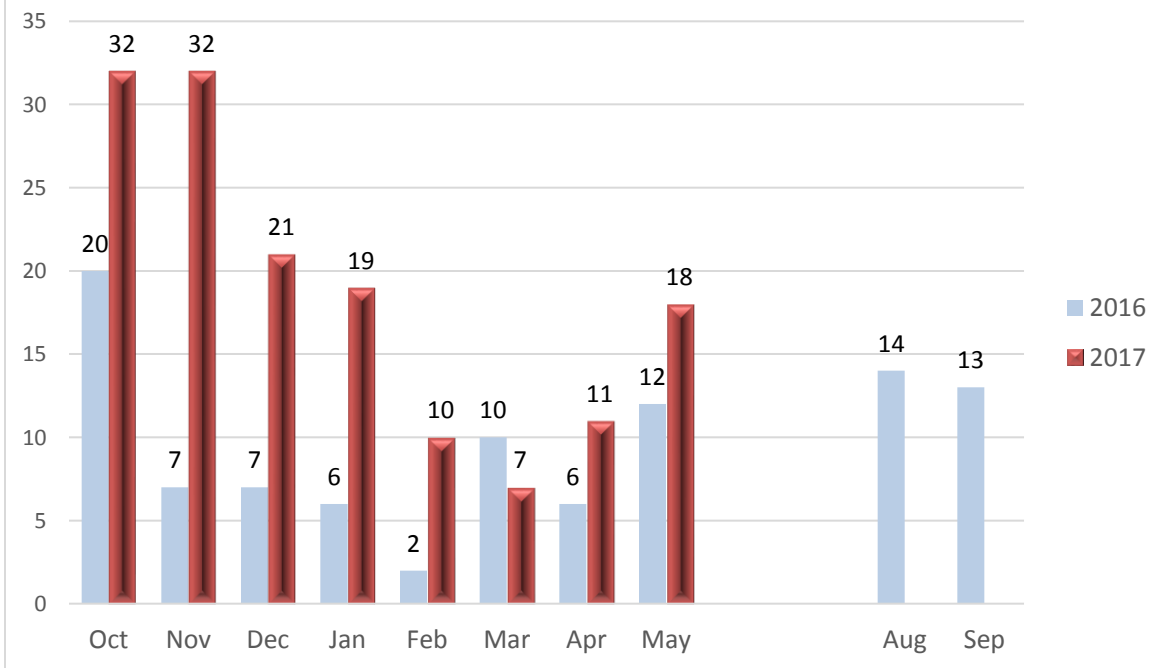
ANIMAL CONTROL MAY 2017 AND FY 2017 ACTIVITY REPORT

The Animal Control Person handled approximately One Hundred Thirty Two (132) calls within the month of May. One Hundred Eighteen (118) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while Fourteen (14) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled, but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in Fifteen (15) of the calls for the month of April.

OPERATIONS	MAY 2017	MAY 2016	FYTD 2017	FYTD 2016
Buck Carcasses	2	1	32	14
Doe Carcasses	13	10	110	46
Fawn Carcasses	3	1	8	10
Total Deer Carcasses:	18	12	150	70
Other Carcasses	10	9	119	60
Blue Lake Carcasses	1	0	2	0
Total All Carcasses:	29	21	270	130
Cat related calls	8	8	42	43
Dog related calls	15	20	122	106
Total Other calls	80	66	540	434
Total Calls:	132	115	974	713

**Horseshoe Bay Animal Control
Deer Carcasses FY
(2016 - 2017)**





CITY OF HORSESHOE BAY

JUNE 20, 2017

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

RE: Resolution No. 2017-13: Authorizing the Required Two Public Hearings on the City's Intent to Annex the Following Properties Into the City Limits and Authorizing Publication of Notices to the Public in the Beacon and Highlander Newspapers as Required by Law: 1) 15.794 Acres, Llano County - M. Putman Abstract #587 – as more fully described in deeds recorded in Volume 196, Page 1034 and Volume 196, Page 1043, both in the Official Public Records of Llano County, Texas (Green); 2) 15.296 Acres, Llano County – J. Bratton Abstract #37 – as more fully described in deed recorded in Volume 1546, Page 1230, Official Public Records of Llano County, Texas (Dillon); 3) 34.545 Acres, Llano County – N. Mendez Abstract #506 – as more fully described in deed recorded in Volume 527, Page 321, Official Public Records of Llano County, Texas (Salem)

The attached map shows the location of the three areas included in the proposed annexations where the Development Agreements with the property owners will expire June 24, 2017. These areas are being considered for annexation to close the last 3 donut hole areas entirely surrounded by the City Limits. The three owners and their addresses are Glenn Salem – 9571 FM 2147, Bobby and Norma Green – 9780 FM 2147 and Suzanne Dillon – 831 Sun Ray.

The City's annexation process (which is the same for involuntary as for voluntary annexations, except for approving the petition for a voluntary annexation) requires that the Council:

1. Provide direction to staff regarding preparation of municipal service plans for the tracts of land being considered for annexation (May 16th City Council meeting);
2. Authorize the scheduling of two required public hearings and the publication of notices as required by law (June 20th City Council meeting);
3. Hold Public Hearing #1 (July 17th City Council meeting at 9:00am);
4. Hold Public Hearing #2 (July 18th City Council meeting at 3:00pm); and
5. Reading of the Annexation Ordinance, Institution of Proceedings and Adoption of the Annexation Ordinance (August 29th City Council meeting at 3:00pm).

Staff is not aware of any objections to the annexations as all three owners signed the Development Agreements in 2014 agreeing to voluntary annexation in three years when agreements expire.

Staff recommends approval of Resolution 2017-13 authorizing the scheduling of two required public hearings and the publication of notices as required by law.

Enclosures: Resolution 2017-13
Map of Three Areas Proposed for Annexation

CITY OF HORSESHOE BAY

RESOLUTION NO. 2017-13

**CONDUCTING TWO PUBLIC HEARINGS DECLARING
INTENT TO ANNEX PROPERTIES INTO THE CITY LIMITS**

AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS DECLARING THE INTENT OF THE CITY OF HORSESHOE BAY TO ANNEX INTO THE CITY LIMITS PROPERTIES IN THE CITY'S EXTRATERRITORIAL JURISDICTION AND TO EXTEND THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID PROPERTIES; PROVIDING FOR TWO PUBLIC HEARINGS, DIRECTING THE CITY MANAGER TO PREPARE A SERVICE PLAN PROVIDING FOR FULL MUNICIPAL SERVICES TO THE AREAS TO BE ANNEXED.

WHEREAS, the City Council desires to manage growth and development in areas currently within the City's extraterritorial jurisdiction in accordance with adopted goals and standards; and

WHEREAS, the properties to be annexed are more fully described by the attached Exhibit "A," which is incorporated herein for all purposes; and

WHEREAS, the City is authorized by law to annex such areas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

SECTION 1. Before the City institutes annexation proceedings, it has provided written notice to each property owner in the areas to be annexed, each public entity or private entity that provides services in the areas to be annexed and to each railroad company which owns right-of-way in the areas to be annexed, thirty (30) days prior to the date of the first public hearing.

SECTION 2. The City shall conduct two public hearings at which times persons interested in the annexations shall be given the opportunity to be heard. The first public hearing shall be conducted in the council chamber of City Hall of the City of Horseshoe Bay, on July 17, 2017, at 9:00 a.m. The second public hearing shall be conducted in the council chamber of City Hall of the City of Horseshoe Bay on July 18, 2017 at 3:00 p.m.

SECTION 3. Notice of these public hearings shall be published in the Horseshoe Bay Beacon on June 29, 2017 and July 6, 2017 and in The Highlander on June 30, 2017 and July 7, 2017. The notice will also be posted on the City's Internet website on June 21, 2017 and shall remain posted until the dates of the hearings.

SECTION 4. The City Manager or his designee has prepared a Service Plan meeting the requirements of Section 43.065 of the Texas Local Government Code.

ADOPTED AND APPROVED on this 20th day of June, 2017 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

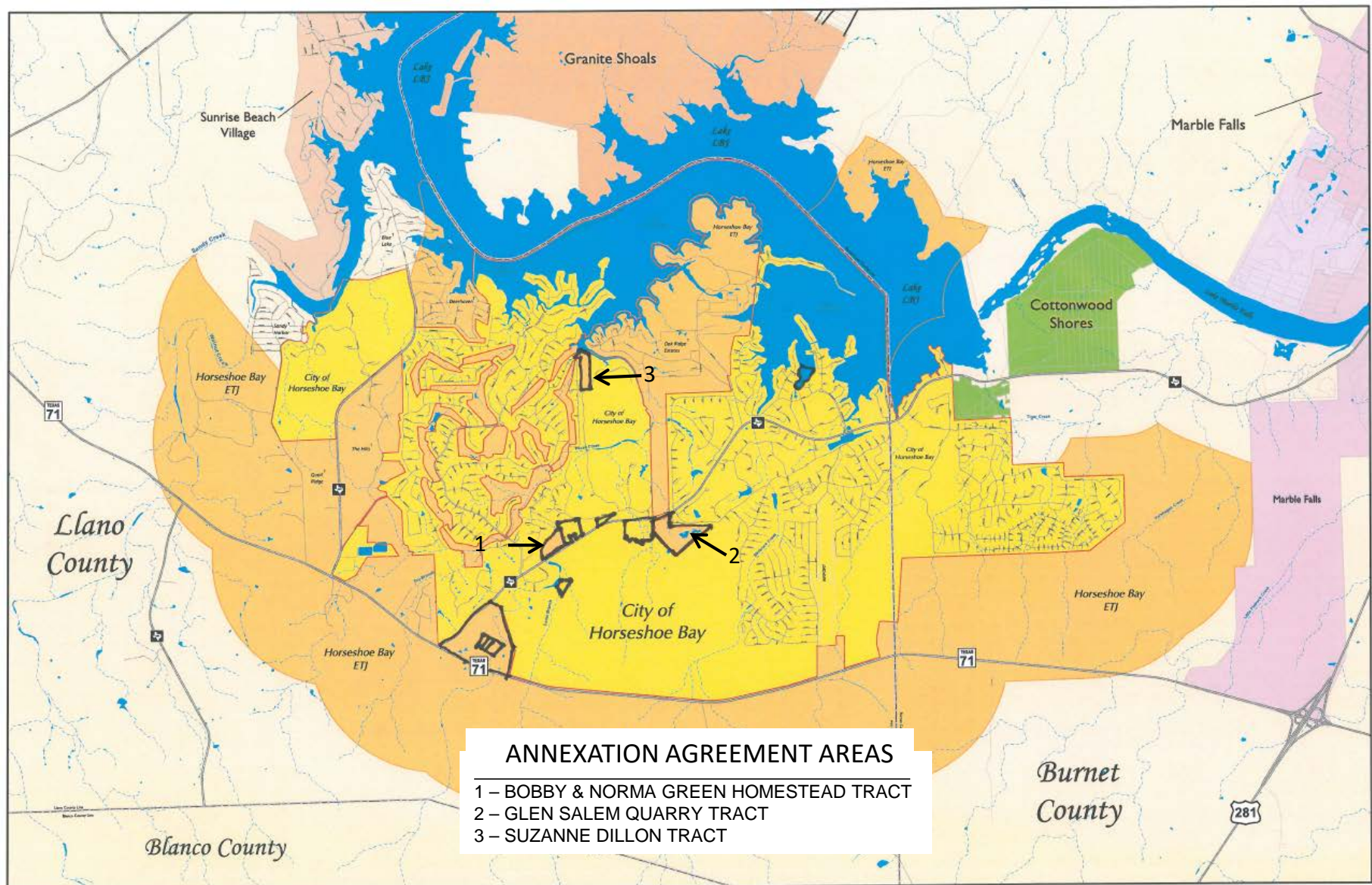
Stephen T. Jordan, Mayor

ATTEST:

Kerri Craig, TRMC
City Secretary

EXHIBIT “A”

1. (15.794 Acres), Llano County - M. Putman Abstract #587 – as more fully described in deeds recorded in Volume 196, Page 1034 and Volume 196, Page 1043, both in the Official Public Records of Llano County, Texas
2. (15.296 Acres), Llano County – J. Bratton Abstract #37 – as more fully described in deed recorded in Volume 1546, Page 1230, Official Public Records of Llano County, Texas
3. (34.545 Acres), Llano County – N. Mendez Abstract #506 – as more fully described in deed recorded in Volume 527, Page 321, Official Public Records of Llano County, Texas



City of Horseshoe Bay CITY LIMITS & ETJ

0 0.5 1 2 Miles



Legend

Local Roads	Water Bodies
County Roads	Horseshoe Bay City Limits
Highways and FM Roads	Horseshoe Bay ETJ
Creeks and Streams	County Boundary

These communities lie within the Horseshoe Bay ETJ, but are exempt from City plat approvals, re-plat approvals and City permit requirements.

Data Sources: CAPGIS • Texas State Data Center • Esri (arcmap) Surveying • US Census Bureau • Y/N Consulting • City of Horseshoe Bay



CITY OF HORSESHOE BAY

JUNE 20, 2017

TO: Mayor and City Council
THRU: Stan R. Farmer, City Manager
FROM: Eric W. Winter, Development Services Manager
Re: Resolution No. 2017-14: A Resolution of the City of Horseshoe Bay to Direct the City Prosecutor to File a Petition with Municipal Court for Repair, Demolition, Removal and/or Vacation of a Substandard Structure on Lot No. K7324 at 2104 26th Street

This mobile home's substandard condition was brought to my attention by Code Enforcement Officer Dan Ross, who noticed it when he was issuing citations for other code violations on the property. The attached photos were taken to show the condition of the structure as of 6/7/17.

The City's ATS Inspector has provided the attached reports which qualify it as a substandard building. A copy of the Resolution directing the City Prosecutor/Attorney to file a Petition with the Court, and a copy of the Petition are also attached.

Staff is bringing this item to Council because a tenant is negotiating to lease the mobile home, and the ATS Inspector states in one of his reports that they do not recommend occupancy of the mobile home in its current condition.

Staff recommends that the City Council approve the Resolution to direct the City Prosecutor to file the Petition in Municipal Court for an Order for Repair, Demolition, Removal and/or Vacation for the mobile home at 2104 26th Street based on the inspection reports.

Enclosures: City Inspector's Reports
Photographs
Resolution
Petition



allen merrill, inc.'s

ATS

Engineers | Inspectors | Surveyors

Builder: City of Horseshoe Bay
Address: 2104 26th Street
Subd:
City: Horseshoe Bay, TX

Date: 6/9/2017

Inspection Type	Pass	Fail	Inspection Type	Pass	Fail	Inspection Type	Pass	Fail
1 Underground Water			10 Frame			16 Building Final		
2 Underground Sewer			11 Mechanical Rough			17 Plumbing Final		
3 Underground Electric			12 Plumbing Topout			18 Electrical Final		
4 Temp Electric			13 Electrical Rough			19 Mechanical Final		
5 Plumbing Rough			14 Sheathing			17 Flatwork		
6 Layout			12 Stucco/Lathe			18 Pool Layout		
7 Foundation			13 Re-Frame			19 Pool Steel		
8 UFER			14 Insulation			19 Pool Bonding		
9 Copper/PEX			15 Wallboard			19 Pool Final/Barrier		
						19 Fence		
						20 Other		

CORRECTION ITEMS:

ROOF SEPERATION RIGHT SIDE
FLASHING + SIDING MISSING PORCELAIN
ROTTING LUMBER
MISSING ROOF COVERING
POSSIBLE MOLD ISSUES
ROOF SAGGING SEVERAL PLACES
POORLY CONNECTED ADDITIONS
WEATHER DAMAGE ALL AROUND

EXTERIOR INSPECTION ONLY
WOULD NOT RECOMMEND OCCUPANCY

Inspector WME
3/1/18

ATS Engineers, Inspectors & Surveyors 4910 W Hwy 290 Austin, TX 78735 512-328-6995

TBPE Firm Reg #2487 TBPLS Firm Reg #10126000

The notes below are from an inspection at 2104 26th Street, Horseshoe Bay, Texas by Wallace Britton, Inspector with Eileen Merritt ATS Inspections.

Sec. 3.04.008 Hearing procedures before the municipal court; application of standards; court orders

(b) The court shall apply the following standards in determining whether a building is substandard and should be ordered repaired, removed, demolished, secured, vacated, or reduced in occupancy (an affirmative finding by the court as to any of the following standards is sufficient to render such order):

- (1) The building is liable to partially or fully collapse.
- (2) The building was constructed or maintained in violation of any provision of the city's building codes, fire code or any other applicable ordinance or law of the city, county, state, or federal government.
- (3) Any wall or other vertical structural members list, lean or buckle to such an extent that a plumb line passing through the center of gravity falls outside of the middle one-third (1/3) of its base.
- (4) The foundation or the vertical or horizontal supporting members are twenty-five (25) percent or more damaged or deteriorated.
- (5) The nonsupporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated.

During an exterior inspection of the premises it was noted that over fifty percent of the roof covering was missing.

- (6) The building has improperly distributed loads upon the structural members, or they have insufficient strength to be reasonably safe for the purpose used.
- (7) The building or any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public health, safety and welfare.

Moisture damage was noted in places such as at the base of walls, around doors, around windows and at eaves.

- (8) The building does not have adequate light, ventilation, or sanitation facilities as required by the city.
- (9) The building does not have an adequate potable water supply, it being prima facie evidence of an inadequate water supply if the building does not have an approved connection to the city's water supply.
- (10) The building has inadequate facilities for egress in case of fire or other emergency or which has insufficient stairways, elevators, fire escapes or other means of ingress or egress.
- (11) The building, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.

Accumulation of trash, used lumber and overgrown vegetation were noticed and could be possible safe havens for rodents and insects.

- (12) The building has been found to contain molds which are known to be harmful to humans, and that remediation of such mold contamination would exceed fifty (50) percent of the value of the building.

No tests were performed but suspicious material was noticed at moisture damaged areas.

(13) The building is hazardous to the welfare of the community because it contains other premises defects that may be hazardous, is or may become an attractive nuisance as that term is defined by law, or is an aesthetic eyesore that may denigrate surrounding property values.

The structure is in need of repairs such as painting, roof and trim repair, screen repair and general clean up.

(14) Notwithstanding any provision hereof to the contrary: in any case where fifty (50) percent or more of the value or building is damaged or deteriorated, such building shall be demolished or removed, and in any case where a building cannot be repaired so that it will no longer exist in violation of the provisions of this article, it shall be demolished or removed.

Sec. 3.04.004 Inspection An inspection shall be made of every building located within the city which is suspected of being in violation of this article. The city's building permit inspector (inspector) is hereby authorized to conduct inspections of buildings suspected of being in violation of this article and take such actions as may be required to enforce the provisions of this article. The inspector shall communicate the findings of such inspections to the city council, which may, in its sole discretion, direct the city attorney to initiate proceedings in accordance with section 3.04.005 hereof.









CITY OF HORSESHOE BAY

RESOLUTION NO. 2017-14

CITY COUNCIL DIRECTION TO CITY ATTORNEY/PROSECUTOR

A RESOLUTION OF THE CITY OF HORSESHOE BAY, TEXAS, DIRECTING CITY ATTORNEY/PROSECUTOR TO INITIATE A PETITION IN THE MUNICIPAL COURT OF HORSESHOE BAY REGARDING A SUBSTANDARD BUILDING

WHEREAS, the City Council of Horseshoe Bay ("City Council") seeks to promote the health, safety and general welfare of the community by preventing death, injury and property damage within the City of Horseshoe Bay ("City") limits; and

WHEREAS, the City Council seeks to protect property values within the City limits; and

WHEREAS, the City Council finds that substandard buildings or structures pose aesthetic harm to the City; and

WHEREAS, pursuant to Texas Local Government Code section 214.001, the City Council has authority to regulate substandard buildings or structures;

WHEREAS, pursuant to Texas Local Government Code section 214.002, the City Council has authority to petition Municipal Court No. 1 to order the repair, removal, demolition and/or vacation of a substandard building and to repair, remove, demolish and/or vacate a substandard building and assess such costs against the property; and

WHEREAS, Article 3.04 Substandard Buildings of the City Code of Ordinances regulates Substandard Buildings in the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

1. The Building Official for the City has information regarding the building located on Lot No. K7324 of Horseshoe Bay South Plat No. K7.1, Burnet County, Texas, also known as 2104 26th Street, within the confines of the City. Several specific violations have been noted in the Inspection Reports prepared by ATS Engineers, dated June 7, 2017, that qualify it as a substandard building according to Sections 3.04.008(b)(5), (7), (11), (12) and (13) of the Substandard Buildings Ordinance as shown below:

(5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated.

During an exterior inspection of the premises it was noted that over fifty percent of the roof covering was missing.

(7) The Building or any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public health, safety and welfare.

Moisture damage was noted in places such as at the base of walls, around doors, around windows and at eaves.

(11) The Building, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.

Accumulation of trash, used lumber and overgrown vegetation were noticed and could be possible safe havens for rodents and insects.

(12) The building has been found to contain molds which are known to be harmful to humans, and that remediation of such mold contamination would exceed fifty (50) percent of the value of the building.

No tests were performed but suspicious material was noticed at moisture damaged areas.

(13) The Building is hazardous to the welfare of the community because it contains other premises defects that may be hazardous, is or may become an attractive nuisance as that term is defined by law, or is an aesthetic eyesore that may denigrate surrounding property values.

The structure is in need of repairs such as painting, roof and trim repair, screen repair and general clean up.

2. The Building Official came before the City Council on the 20th day of June, 2017 to present his findings regarding the violations. In accordance with the procedures outlined in Article 3.04, the Substandard Buildings Ordinance, the City Council adopts this Resolution directing the City Attorney/Prosecutor to prepare and file a civil petition before the Municipal Court for the City requesting an Order for Repair/Demolition/Removal/Vacation for the building.

3. City Council hereby directs the City Attorney/Prosecutor to seek a hearing in the manner outlined by Article 3.04, the Substandard Buildings Ordinance, after filing the Petition so that relevant evidence of the violations found may be presented to the Court. Furthermore, the City Attorney/Prosecutor is hereby directed to seek a Court Order declaring the relevant building as substandard and further seeking an order requiring repair/demolition/removal/vacation in a timely manner by the owner or by the City, as required, with a lien filed on the property as allowed by law for reimbursement.

ADOPTED AND APPROVED on this 20th day of June, 2017 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Kerri Craig, City Secretary

No. _____

CITY OF HORSESHOE BAY,
Plaintiff,

VS.

DAVID DELISLE
OWNER OF 2104 26TH STREET
HORSESHOE BAY, TEXAS
Defendant

§
§
§
§
§
§
§
§
§

IN THE CITY OF HORSESHOE BAY

MUNICIPAL COURT OF RECORD NO. 1

BURNET COUNTY, TEXAS

PETITION REGARDING UNSAFE BUILDING OR STRUCTURE AND

NOTICE OF PUBLIC HEARING

Pursuant to Article 3.04 Substandard Buildings, Sec. 3.04.05 Subsection (b) of the Code of Ordinances, City of Horseshoe Bay and Section 214.001 of the Local Government Code, the City of Horseshoe Bay files this Unsafe Building or Structure Petition and Notice of Public Hearing and would respectfully show unto the Court the following:

I. FACTS

1. A mobile home structure located on **Lot Number K7324 of Horseshoe Bay South Plat No. K7.1, Burnet County, Texas, commonly referred to as 2104 26th Street, Horseshoe Bay, Texas 78657** (hereinafter "Structure" or "Property"). Upon information and belief, said Structure and Property are owned by David Delisle, whose address is **11096 Yellowstone Road, Longmont, CO 80501**.

2. Based on the ATS Inspector's Reports, the structure is believed to violate the minimum housing standards of Article 3.04 Substandard Buildings of the Code of Ordinances, City of Horseshoe Bay, Sections 3.04.008(b)(5), (7), (11), (12) and (13) of the Substandard Buildings Ordinance as shown below:

(5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated.

During an exterior inspection of the premises it was noted that over fifty percent of the roof covering was missing.

(7) The Building or any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public health, safety and welfare.

Moisture damage was noted in places such as at the base of walls, around doors, around windows and at eaves.

(11) The Building, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.

Accumulation of trash, used lumber and overgrown vegetation were noticed and could be possible safe havens for rodents and insects.

(12) The building has been found to contain molds which are known to be harmful to humans, and that remediation of such mold contamination would exceed fifty (50) percent of the value of the building.

No tests were performed but suspicious material was noticed at moisture damaged areas.

(13) The Building is hazardous to the welfare of the community because it contains other premises defects that may be hazardous, is or may become an attractive nuisance as that term is defined by law, or is an aesthetic eyesore that may denigrate surrounding property values.

The structure is in need of repairs such as painting, roof and trim repair, screen repair and general clean up.

II. REQUEST FOR ORDER FOR REPAIR/DEMOLITION/REMOVAL/VACATION

The City Council of Horseshoe Bay requests that this Court order the Structure repaired, demolished, removed, and/or vacated by the owner and any other person having an interest in the Property within ninety (90) days, and if not repaired, demolished, removed and/or vacated within that time, then the City be given access to the property to contract to have the repairs, demolition, removal, and/or vacation made and file a lien against the property for repayment. The City of Horseshoe Bay further requests that, if said person fails to abide by the order of this Court within the allotted time, then the City of Horseshoe Bay, through its agents and contractors, is authorized to: (1) enter the Property to inspect, photograph, and measure the Property for purposes of

documentation; (2) repair, demolish, remove and/or vacate the Structure on the Property so as to meet all applicable regulations and standards of the City; and (3) place a lien on the Property where allowed by law for the City's incurred expenses.

Respectfully submitted.

**MUNICIPAL COURT PROSECUTOR
CITY OF HORSESHOE BAY, TEXAS**

By: 

**Eddie Arredondo
Municipal Court Prosecutor
State Bar No. 00790241**

**1 Community Drive
Horseshoe Bay, Texas 78657
Tel. 512-756-5476
Fax 512-756-9290**

III. NOTICE OF PUBLIC HEARING

A public hearing will be held in the Horseshoe Bay Municipal Court of Record No. 1 at 1 Community Drive, Horseshoe Bay, Texas 78657 on the 9th day of August, 2017 at 5:00 p.m., to determine whether the aforementioned structure on the property identified above should be repaired, demolished, removed and/or vacated. At this hearing, each owner or other persons having an interest in the Property will be required to submit proof of the scope of any work that may be required to comply with the ordinances mentioned in this petition and the time it will take to reasonably perform the work.

IV. NOTICE TO SUBSEQUENT GRANTEEES, LIENHOLDERS OR TRANSFEREES

Pursuant to Article 3.04 Substandard Buildings of the Code of Ordinances, City of Horseshoe Bay, and Section 214.001 of the Local Government Code, notice is hereby given that the filing of this notice of hearing is binding on subsequent grantees, lien holders, or other transferees of an interest in the property who acquire such interest after the filing of this notice, and constitutes notice of the hearing on any subsequent recipient of any interest in the property who acquires such an interest after the filing of this notice.